



## BOARD OF DIRECTORS MEETING SUMMARY

December 7, 2007

Santa Clara, California

Below are actions of the CPRS Board of Directors at their meeting December 7, 2007. For further information, please contact your Region or Section Representative or a State Officer.

Item	Topic	Action Taken
1	Approval of Minutes of November 2, 2007 Meeting	The minutes were approved as submitted.
2	Evaluation of November Meeting	The Board reviewed the November meeting evaluation as submitted by Secretary-Treasurer Alcivar-McCoy.
3	District & Section Summit Debrief & Next Steps	The Board discussed that the Summit went well and that District & Section leaders felt more connected to the State Board and to CPRS. They also stated the feeling of moving together in the right direction. Attendees appreciated the roundtable discussions, especially the discussion on Branding the Profession. A Summit evaluation will be emailed to attendees next week for follow-up and to see what time of the year is best and if a longer Summit would be more beneficial. The District & Section leaders will meet again during the 2008 conference in Long Beach.
4	Approve Monitoring Reports Submitted via OurBoardroom™ (GP-7, GP-8, GP-10, GP-11)	Compliance to the Governance Process policies was approved. The Board discussed effective monitoring of the policies and will begin to look at the relevance of each policy.
5	Bylaw Update	Chris Beth discussed the revised bylaws that the Board approved. The Board will notify the members of the proposed changes with the 2008/09 ballot. CPRS will report the results in February,
6	Appointment of Interim Park Operations Section Board	The Board approved the following interim Park Operations Section Board Members: President, Karen McNamara, City of San Ramon President Elect, Scott Miller, City of Roseville Secretary/Treasurer, TBA VP Park Mgt. & Operations, Carla Ruigh, City of Gilroy VP Park Planning & Dev., Anna Mendiola, City of Long Beach Region 1 Rep, Jerry Fox, Park Development Consultant Region2 Representative, Don Scholl, City of Tracy Region 3 Representative, Darin Budak, City of Bakersfield Region 4 Representative, Koko Panossian, City of Glendale Region 5 Representative, Larry Pasco, City of Anaheim At Large Member, Gary Hover, City of Redwood At Large Member, Craig Bronzan, City of Brentwood At Large Member, Ramon Arevalo, City of Long Beach At Large Member, Jay Beals, beals alliance At Large Member, Tara Gee, City of Roseville
7	CPRS Membership Survey Questions	A conference call will be scheduled to discuss which Board related questions should be on the membership survey. Jane Adams will update the Board at the next meeting.
8	Status of 2008 Election	Chris Beth reported the candidates are submitting their bios and candidate statements. Ballots will be mailed the 1 <sup>st</sup> week of January.

Item	Topic	Action Taken
9	Status of Region 5 Representative	On November 15, 2007 the Region 5 representative resigned from the Board. Current Board members are filling in until the election in February, 2008; Adrian Reynosa, District XII, Pilar Alcivar-McCoy, District X and Angie Avery, District IX.
10	Approve EL Reports Submitted via OurBoardroom™ (EL-5, EL-6, EL-7, EL-8, EL-9, EL-10, EL-11)	Compliance to the Executive Limitations policies was approved.
11	Emergency Succession Plan Proposal (EL-8)	The planning team of Mike Shellito, Angie Avery, Chris Beth and Jane Adams will meet in the CPRS office on December 14 <sup>th</sup> to discuss an emergency succession plan. They will present a draft plan for feedback and approval at the next meeting
12	Approve B/ER Reports Submitted via OurBoardroom™ (B/ER-1, B/ER-2, B/ER-3, B/ER-4)	Compliance to the Board/Executive Relationship policies was approved.
13	Appointment of Executive Review Task Force	The board appointed Angie Avery (Lead), Chris Beth, Michelle Lacy and Mike Shellito to the Executive Review Task Force. This task force conducts the annual performance review of the Executive Director and submits its recommendation to the Board for action. They will report at the May meeting.
14	Approval of the 2006/07 Audit	The audit report was approved, noting compliance to policy.
15	2008 BOD Conference Events	The Board discussed mandatory events scheduled during the 2008 conference
16	Draft 08/09 BOD Meeting Dates	The Board discussed meeting dates for 2008/09. The new meeting dates are as follows: May 8-9, 2008 July 16-18, 2008 September 18-19, 2008 (The 19 <sup>th</sup> is tentative) December 4-5, 2008 (The District & Section Summit is tentative on December 4 <sup>th</sup> )

**Guests at the meeting:** Stephanie House, West Side Recreation & Park District, CPRS Recreation Supervisor President and District XV President, Larry Wolfe, Director of Parks & Recreation, City of Santa Clara

The next CPRS Board of Directors meeting will be Monday, February 25, 2008, 1:00 p.m. to 5:00 p.m. and Tuesday, February 26, 2008, 8:00 a.m. to 11:30 am at Hyatt Regency Long Beach.

Reports for the meeting agenda must be posted on OurBoardroom™ and/or received in the CPRS office no later than **February 7, 2008**. If you have any questions, please contact, [janet@cprs.org](mailto:janet@cprs.org).