



BOARD OF DIRECTORS MEETING SUMMARY

July 18, 2008

Berkeley, California

Below are actions of the CPRS Board of Directors at their meeting July 18, 2008. For further information, please contact your Region or Section Representative or a State Officer.

Item	Topic	Action Taken
1	Approval of Minutes of May 8-9, 2008 Meeting	The minutes were approved as amended to reflect Lisa Rudloff's attendance.
2	Evaluation of May Meeting	The Board reviewed the May meeting evaluation as submitted by Secretary-Treasurer Alcivar-McCoy. The main focus continues to be supporting and engaging District and Section leadership.
3	District & Section Summit Planning Discussion	The Board discussed the format and contents at the 2008 District & Section Summit in December. The summit will be held in Newport Beach on December 4 th from 10:00 a.m. to 4:00 p.m. A draft agenda will be presented at the September meeting.
4	Update on District & Section Tool Kit	A draft tool kit will be ready at the September meeting for final review. The final tool kit will be turned into the CPRS office for production no later than October 31, 2008.
5	CPRS as a Learning Community	The Board defined a learning community as a group of people, both formal and informal, who interact and build relationships around a common theme. There are several learning communities already in existence within CPRS. The Board is to assist in identifying those within the Districts and Sections and email this information to Janet Albritton at the CPRS office, for compilation.
6	Ends Discussion: Mission, Vision & Values and Branding Tools/Policy Review	The Board agreed it is important to continuously review our Ends Policies for relevance and ensuring the board is heading in the right direction. The Board re-affirmed its commitment to the values, vision & mission of the VIP Action Plan as the foundation for park & recreation in California. The plan is a unifying and positioning tool for the profession. Attention must be paid in keeping VIP "fresh" in member's minds and actions. The Board authorized Caroline Oliver to review current policies for their applicability to CPRS.
7	IPGA Conference De-Brief	Lisa Rudloff gave an update on the IPGA conference she and other CPRS staff members attended May 29-31, 2008. She reported it was an excellent opportunity to hear speakers provide guidance and direction on Policy Governance. She recommends the Board continues to regularly educate itself on Policy Governance.
8	Approve Governance Process Monitoring submitted via OurBoardroom™ (1, 1.3, 1.5, 1.6, 1.10)	Compliance to Governance Process policies 1.5 and 1.10 were reported and approved. The Board recommended monitoring the Mega policy after the sub set policies. GP-1 will be approved starting in 2009 in May.
9	08/09 Board Cost of Governance Budget Recommendation	The Board reviewed and discussed the cost of governance and approved a budget of \$68,050 for 2008/09.
10	Proposed changes to GP-1.1.3.3	Pilar Alcivar McCoy discussed her recommendations to policy 1.1.3.3. The Board approved the proposed changes to 1.1.3.3.

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11	District & Section Relationship Task Force Status Report	Michelle Lacy gave a task force update. The Board approved that the draft bylaws which were created during the Board/Staff Retreat be sent to the task force for further review and possible suggestions.
12	Review Regional & Section Reps Job Description (BOD Goal #10)	The Board discussed and reviewed the proposed changes to the Regional representative job descriptions. It was decided to update the job description and modify the Council of Sections representative job description as well. This item will be added the September agenda for further approval.
13	Appoint PSW Regional Council Rep	The Board approved Kristi Caraveo, City of Placentia, to serve as the CPRS representative to the NRPA Pacific Southwest Regional Council for 2008 – 2010.
14	Nomination Task Force Update	Lisa Rudloff gave an update on candidate recruitment. The deadline to receive nomination applications is Friday, August 29, 2008. The goal is to identify at least 2 people per position. The task force requested the board's help to identify potential candidates.
15	Approve EL Monitoring Submitted via OurBoardroom™ (2, 2.1, 2.2, 2.3)	Compliance to the Executive Limitations policies were reported and approved. The Stakeholder's Relationship report will be emailed to board members.
16	Approve Ends Monitoring Submitted via OurBoardroom™ (4, 4.1, 4.2, 4.3)	Due to the volume of the data presented for the Ends monitoring reports, it was decided to discuss the reports at the September meeting.
17	BOD Comprehensive Compensation & Benefits Task Force Update	After discussion, it was decided that the task force will prepare an RFP to seek a consultant to review the salary and benefits of the Executive Director.
18	Executive Director Performance Review & Compensation	Guests and staff were dismissed and the Board went into Executive Session.
19	Branding the Profession Update	Jane Adams gave an update on the status of the brand promise; stating that the CPRS consultant has prepared a draft quantitative survey from the interviews conducted in May. This information will be shared at the Director's Summit July 31-August 1 st for member input.
20	State of CPRS	Jane Adams shared a "State of CPRS" report which included a financial overview and membership update.
21	Legislative Update	Secretary-Treasurer Alcivar-McCoy gave an update on key bills CPRS is following, asking the Board for their engagement.
22	Financial Condition	Received as information.

Guests at the meeting: Stacey Poncia, City of Burlingame, CPRS District IV Past President, Tiffany Margulici, East Bay Regional Park District, District III President, Katrina Hunn, Pleasant Hill Recreation & Park District

The next CPRS Board of Directors meeting will be Thursday, September 18, 2008, 10:00 a.m. to 5:30 p.m and Friday, September 19, 2008, 8:00 a.m. to 2:00 p.m., in Palm Springs.

Reports for the meeting agenda must be posted on OurBoardroom™ and/or received in the CPRS office no later than **August 13, 2008**. If you have any questions, please contact, janet@cprs.org.