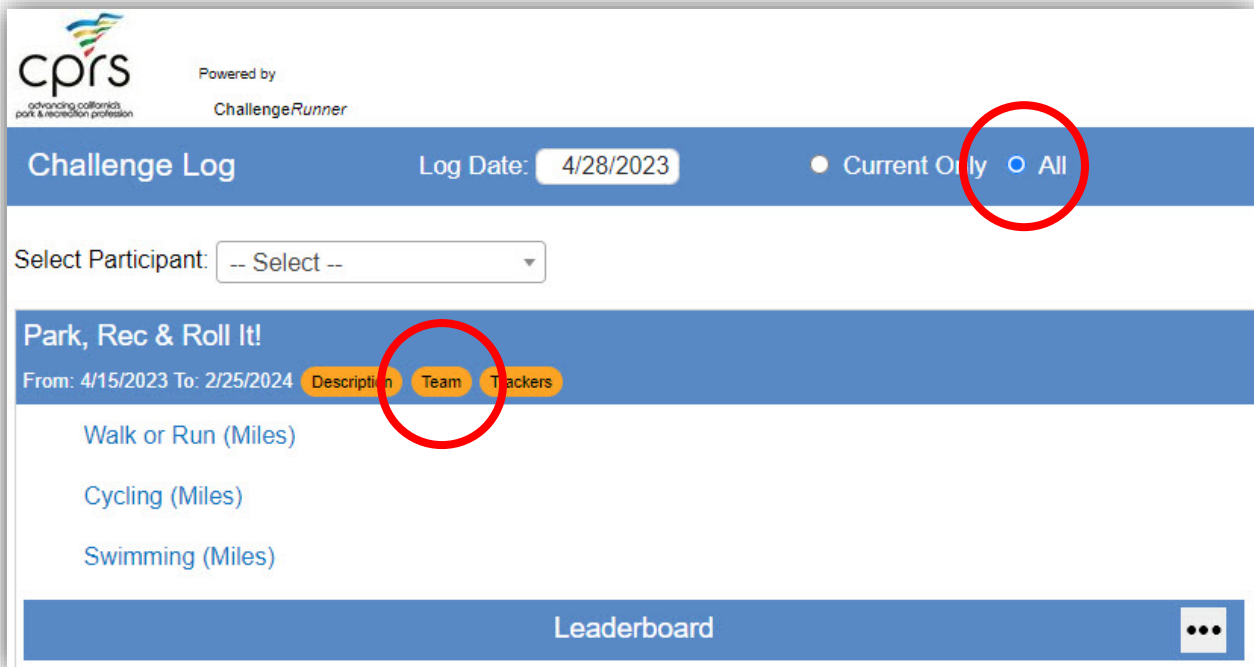


PARK, REC & ROLL IT! TEAMS

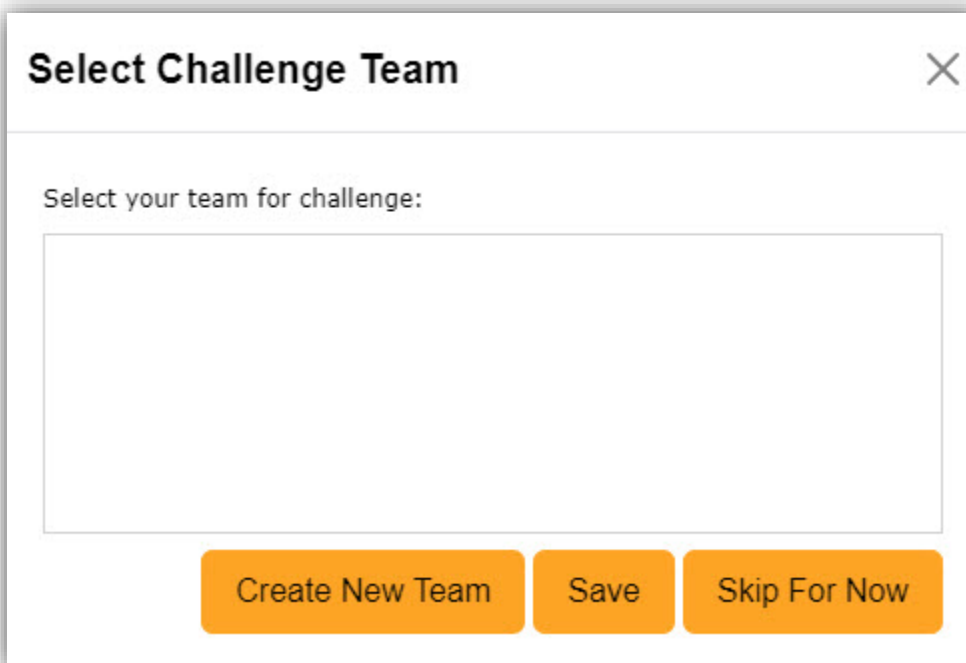
Great news!! We have just opened up the Teams option on ChallengeRunner for the Park, Rec & Roll It! To create a team follow the steps below:

- Go to ChallengeRunner on a computer (not your phone) and click on the All button
- Then click on the Team button



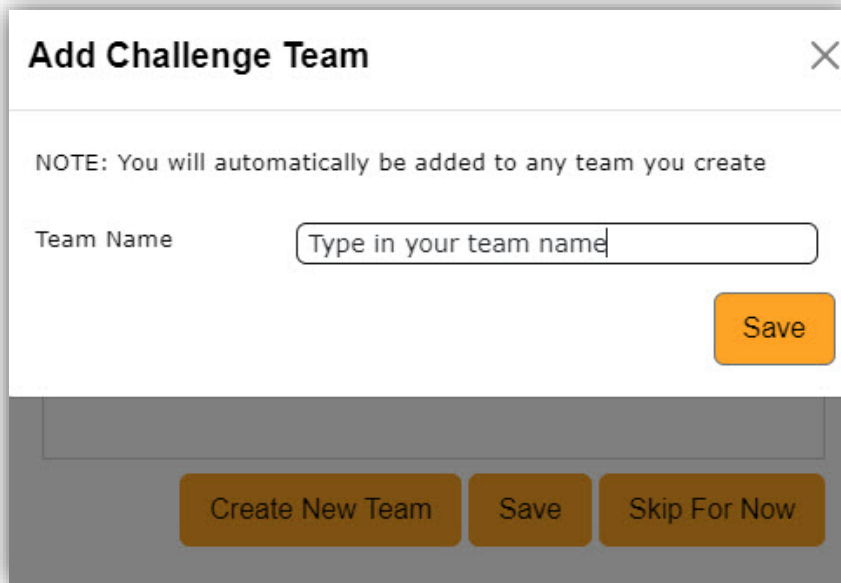
The screenshot shows the ChallengeRunner interface. At the top left is the CPRS logo with the tagline 'advancing california's park & recreation profession'. To its right, it says 'Powered by ChallengeRunner'. Below this is a blue header bar containing 'Challenge Log', 'Log Date: 4/28/2023', and two radio buttons: 'Current Only' and 'All'. The 'All' button is circled in red. Below the header is a 'Select Participant:' dropdown menu showing '-- Select --'. Underneath is a blue bar for the 'Park, Rec & Roll It!' challenge, with the date range 'From: 4/15/2023 To: 2/25/2024' and three tabs: 'Description', 'Team', and 'Trackers'. The 'Team' tab is circled in red. Below the tabs are three links: 'Walk or Run (Miles)', 'Cycling (Miles)', and 'Swimming (Miles)'. At the bottom is a blue bar with the text 'Leaderboard' and a three-dot menu icon.

- Click on Create New Team



The screenshot shows a dialog box titled 'Select Challenge Team' with a close button (X) in the top right corner. Inside the dialog, there is a text prompt 'Select your team for challenge:' followed by a large empty rectangular input field. At the bottom of the dialog are three orange buttons: 'Create New Team', 'Save', and 'Skip For Now'.

- **Type in your team name**



Add Challenge Team [X]

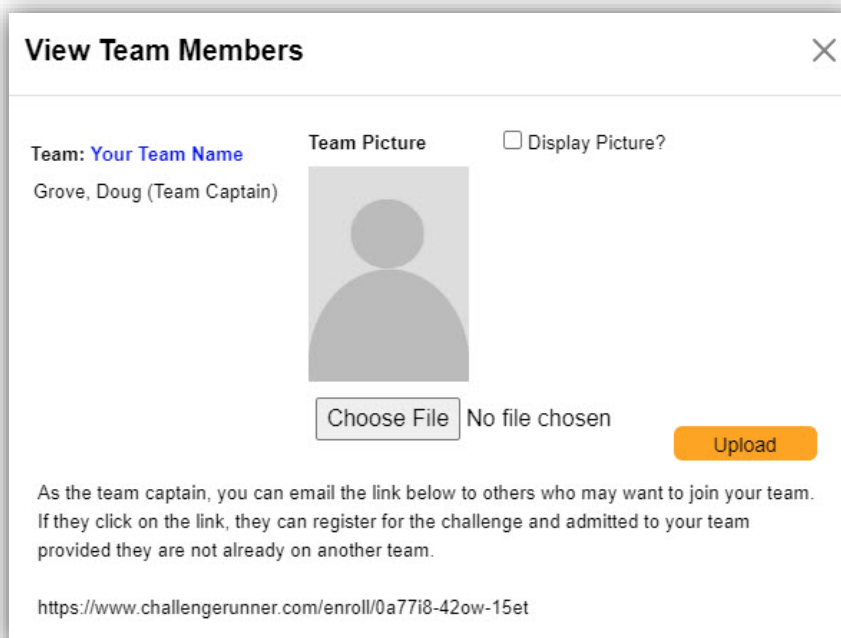
NOTE: You will automatically be added to any team you create

Team Name

Save

[Create New Team] [Save] [Skip For Now]


- **Select and upload a photo (optional)**
- **Email the link at the bottom to your team members. You will have a unique link to your team. It will NOT be the one below.**
- **If they are already signed up on ChallengeRunner then all they have to do is click on the link and they are in the team. If they are new they will need to create a ChallengeRunner account and then they will be added to the team.**



View Team Members [X]

Team: **Your Team Name**
Grove, Doug (Team Captain)

Team Picture ☐ Display Picture?



No file chosen

As the team captain, you can email the link below to others who may want to join your team. If they click on the link, they can register for the challenge and admitted to your team provided they are not already on another team.

<https://www.challengerunner.com/enroll/0a77i8-42ow-15et>

You are all set! As your team members join, their mileage will be combined with others on your team and will show up in the Teams Leaderboard

MILEAGE MANUAL ENTRY

Remember that you can enter your daily miles manually (be honest 😊) if you don't have a tracking device linked with ChallengeRunner. Make sure to include your general walking miles for the day if you have a step counter on your watch or phone.

ON YOUR COMPUTER

- Click on the All button
- Select the Log Date
- Enter your miles in the box to the right of the activity

The screenshot shows the ChallengeRunner web interface. At the top, the CPRS logo is on the left, and 'Powered by ChallengeRunner' is on the right. Below this is a blue header bar with 'Challenge Log' on the left. In the center of the header bar, 'Log Date: 4/28/2023' is displayed and circled in red. To the right of the date, there are two radio buttons: 'Current Only' (selected) and 'All', with the 'All' button circled in red. Below the header bar is a 'Select Participant:' dropdown menu. Underneath is a blue bar with the text 'Park, Rec & Roll It!' and a date range 'From: 4/15/2023 To: 2/25/2024'. Below this are three tabs: 'Description', 'Team', and 'Trackers'. The main content area lists three activities: 'Walk or Run (Miles)', 'Cycling (Miles)', and 'Swimming (Miles)'. To the right of each activity is a text input field. The 'Walk or Run (Miles)' field contains '0.00', the 'Cycling (Miles)' field contains '8.08', and the 'Swimming (Miles)' field contains '0.00'. These input fields are circled in red.

ON YOUR PHONE

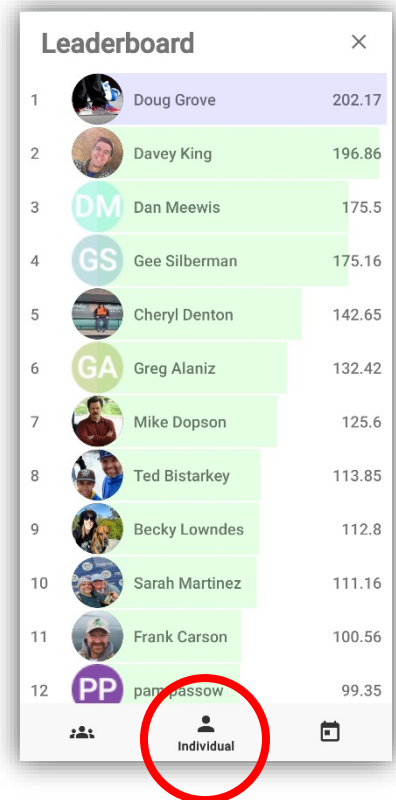
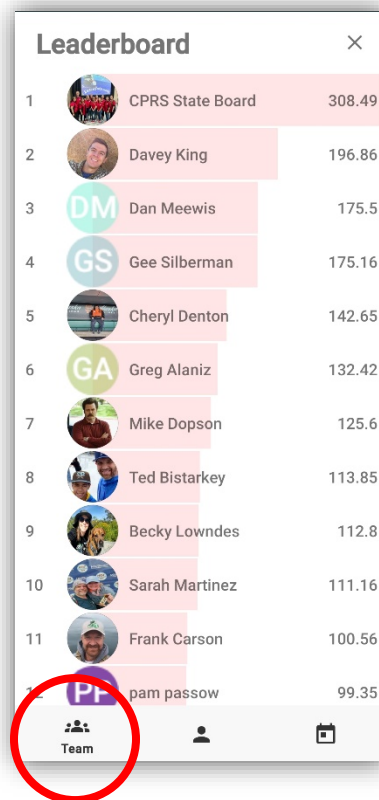
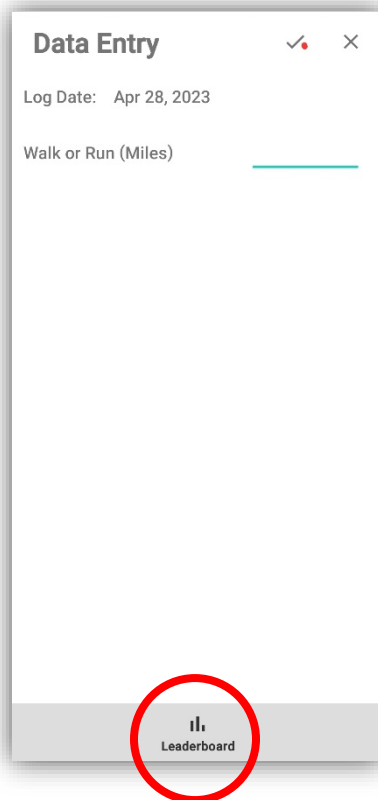
- Select the Log Date by scrolling the dates by the arrow
- Touch the activity you want to enter
- Enter your miles in the box to the right of the activity and press the check mark

The screenshot shows the ChallengeRunner mobile app interface. At the top, there is a back arrow, the CPRS logo, and a settings icon. Below this is a 'Mini Leaderboard' section with a list of names and their scores: 1) Doug Grove (202.17), 2) Davey King (196.86), 3) Dan Meewis (175.5), and 4) Gee Silberman (175.16). Below the leaderboard is a 'Tap Leaderboard tab for update' message. Underneath is an 'Activities' section with a bar chart showing activity levels for Apr 26, Apr 27, and Apr 28. The 'Apr 28' bar is circled in red. Below the bar chart are three activity buttons: 'Walk or Run (Miles)', 'Cycling (Miles)', and 'Swimming (Miles)'. The 'Walk or Run (Miles)' button is circled in red. Below these buttons are three more buttons: 'Walk or Run (Miles)', 'Cycling (Miles)', and 'Swimming (Miles)'. The 'Walk or Run (Miles)' button is circled in red. Below these buttons are three more buttons: 'Walk or Run (Miles)', 'Cycling (Miles)', and 'Swimming (Miles)'. The 'Walk or Run (Miles)' button is circled in red.

The screenshot shows the 'Data Entry' screen in the ChallengeRunner mobile app. At the top, there is a checkmark icon and a close 'X' icon. Below this is the text 'Log Date: Apr 28, 2023'. Underneath is the text 'Walk or Run (Miles)'. To the right of this text is a text input field with a red underline, circled in red. At the bottom of the screen is a 'Leaderboard' button.

LEADERBOARDS

You can also view Leaderboards for each activity by touching the activity and then touch the Leaderboard at the bottom. You can then touch Team or Individual to see each Leaderboard



Now, let's get out there and

PARK, REC &
ROLL IT!