



CPRS District 3 Board Meeting Agenda
Wednesday, November 20, 2019 | 1-3pm
City of San Ramon City Hall, 7000 Bollinger Canyon Road
Zoom: <https://csueb.zoom.us/j/388459335>

1. Call Meeting to Order - 1:11pm

Rachel

Present: Todd, Jessica, Adam, Katie, Isaac, RJ, Korey, Kathryn, Matt, Rachel, Karen, Heather, Laura, Tamara, Jennifer, Heather

Not Present: Cindy, Chris, Andrea, Liz

2. Approval of Minutes (October 2)

Jennifer

- a. Motion - Korey
- b. 2nd Motion - Tamara
- c. All in Favor - Yes

3. Officer Reports

A. President

Rachel

- i. No Report

B. President – Elect

Matt

- i. No Report

C. Vice President

Tamara

- i. If you are interested in helping with Galentine's Day please reach out to Tamara.

D. Secretary

Jennifer

- i. Rachel called for a special vote on October 15, 2019 for the District 3 Board to pay for the 2020 CPRS Conference for the President Elect and President.
 - 1. Does the board agree to vote by email? - Vote passes with 13
 - 2. Does the board agree to pay the early bird registration fees for the President Elect and President? - Vote passes with 13

E. Treasurer

Andrea

- i. Not Present

F. Director of Membership

Kathryn

- i. 427 Members. The most members from the different sections are in the Aquatics Section, second group is Admin Section. Think of these while planning future trainings and sessions.

F. Director of Programs

Laura

- i. No Report

4. Section Representative Reports

A. Administrative Section

Todd

- a. Had the Executime Summit at Folsom zoo, had a decent turnout. Directors Academy will be held in January, Todd will send the information out.

- B. Aging Section Liz
 - a. Not Present
- C. Aquatic Section Korey
 - a. CAMs was held in October, around 100 people in attendance.
 - b. Working on the pre-conference intensive and working on scholarships.
- D. Development & Operations Chris
 - a. Not Present
- E. Education Section Heather
 - a. No Report
- F. Recreation Section Karen
 - a. Rec Connect is 11/21. They have one person for each section up for election.
- G. Therapeutic Section Jessica
 - a. Not having an RT institute.
- 5. Other Reports
 - A. Region 1 Representative Cindy
 - a. Not Present
 - B. Past President Adam
 - a. Rec Talk Live will be on January 29, 2020 at 9:00am at Fire House Arts Center in Pleasanton. The call for speakers has gone out, four confirmed speakers. The three tracks include leadership, the future of recreation and creative solutions for complex problems. Looking for someone to record and edit the sessions to place them on YouTube.
 - C. Student Representative Katie/Isaac
 - a. New student representative, Isaac.
 - D. YTRS RJ
 - a. Meeting monthly since September. Last meeting discussed a summer camp intensive training for staff and new coordinators. They will be distributing a survey to gauge interest and price point. Ally is working on locations to meet.
 - E. SANCRA Andrea
 - a. Not Present
 - F. BAPPOA Korey
 - a. Meeting was held on October 12. Election information has been sent out, and the VP position will be relisted.
- 6. Unfinished Business
 - a. Holiday Lunch Laura & Tamara
 - i. December 11 at Pleasant Hill Community Center. Registration is available, currently 25 registered.
 - ii. Needs help for setup at 9:00am, asking Henry to MC the quarter raffle. Jessica has the buckets, and will do the hot chocolate bar. Working with Korey on the layout for the space.
 - iii. Educational component will be talking about CPRS, why we're here, why we serve something that is bigger. Reaching out to supervisors of the support staff to gain feedback on why they are appreciated, this will be announced or posted on a powerpoint on display.

- iv. Laura will create a new flyer highlighting a speaker to provide a training component for agencies that need that piece.
- v. Caterer will be serving a two sided buffet, arriving at 10:00am. Laura is getting decorations together and will reach out as things come up.
- vi. Tamara will talk with Andrea about bringing the square and ordering the quarters, she will need to go to the bank. Tamara will need to put the sheets together, Heather will take care of the day of.
- vii. Cities have been reaching out regarding purchasing an entire table for a discounted rate, something to think about next year.
- viii. There will be a meeting held afterwards, should be done by 3:30pm.
- b. Fall Forum Debrief Matt
 - i. District 2 took care of all invoices. 314 attendees, drawing equally from each of the 3 districts. Working through the evaluations and final feedback.
 - ii. Fall Forum will be hosted again 2020, due to Long Beach Conference location. Everyone in the presidential series will be included in the committee. Considering a larger venue for next year. Sponsors were interested in setting up sponsor booths, would have provided more funding, something to consider in the future.
- c. Student Scholarships Heather
 - i. Scholarship information has been sent out, the deadline has been extended to January 15.
- d. Elections Kathryn
 - i. Everything has been submitted for elections. Three for treasurer, and two for Vice President. Would like to put together a flyer with their headshots and information. Voting will begin early January.
- 7. New Business
 - a. Awards & Installation 2020 Rachel
 - i. San Felipe Community Center in Hayward, on February 27, 2020.
 - b. Review Dec - May Calendar Rachel
 - i. Reviewed the calendar and made updates. Members will send updates to Rachel to include, and she will send out to the general membership.
 - ii. April 23, 2020 from 11am-2pm is the next CSU East Bay administrators meeting, everyone is welcome to attend.
- 8. Next Board Meeting: December 11, 2019 in Pleasant Hill.
- 9. Adjournment - 2:31pm

The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.