



CPRS District 3 Board Meeting Minutes

Wednesday, January 9, 2019, 1pm

San Ramon City Hall, EOC

7000 Bollinger Canyon Road, San Ramon, CA 94583

Zoom: <https://csueb.zoom.us/j/944858755>

1. Call Meeting to Order - 1:07 PM

Adam

In attendance: Adam, Rachel, Karen, Korey, Kathryn, Matt, Katie, Laura, Jessica, Todd, Andrew, Andrea, Tamara

2. Approval of Minutes (December 13)

Andrew

- a. Adam - Motion
- b. Matt - 2nd Motion
- c. All in Favor - Yes

3. Officer Reports

A. President

Adam

- i. CPRS Awards
 - 1. Fall Institute - Rachel
 - 2. Rec U - Heather
 - 3. Due: January 28th
- ii. Conference Social - Thursday March 21
 - 1. Co-Op
 - 2. 90's Theme
 - 3. 5 Sponsors - On Board
 - 4. \$500 from each districts

B. President – Elect

Rachel

- i. Tentative Date and Location: March Board Meeting / Longer Meeting with lunch / March 6
- ii. Tentative Location: San Ramon Farm

C. Vice President

Matt

- i. No report

D. Secretary

Andrew

- i. Front Line Staff: Lunch and Learn
- ii. February 4th - Centre Concord, 12-2pm

E. Treasurer

Andrea

- i. Treasurer Report - August - December 2018
- ii. See attached
- iii. Need to figure out how much CSUEB needs for reimbursement
- iv. Need to determine how much money is available for scholarship
- v. Quarter raffle brought in about \$1,400
- vi. Budget - Awards Luncheon loses money as well.

F. Director of Membership

Kathryn

- i. Election stuff went out today
 - ii. 423 members
 - 1. 9 members down from last year
 - G. Director of Programs Tamara
 - i. Post Event worksheet
 - ii. Added notes and feedback to google drive
 - iii. 130 attended
 - iv. Some feedback:
 - 1. Need to look into different food solutions to ensure that there is enough food for everybody.
 - a. Possibly not have food service
 - 2. Dry cleaner expense was not budgeted for.
 - 3. Mugs were successful / sold all extra mugs
 - v. Great event
 - vi. Approval of Post-Event Worksheet:
 - 1. Motion: Jessica
 - 2. 2nd Motion: Todd
 - 3. All in favor: Yes
- 4. Section Representative Reports
 - A. Administrative Section Todd
 - a. December 17th - Admin Section Call
 - i. Admin Breakfast / Social at Conference will provide dates and times at next meeting.
 - B. Aging Section Laura
 - a. Lunch and Learn on January 23rd
 - b. 14 are registered
 - C. Aquatic Section Korey
 - a. Election info coming out later
 - b.
 - D. Development & Operations TBD
 - E. Education Section Heather
 - a. Rec U - Evaluation 101
 - b. More information to follow
 - F. Recreation Section Karen
 - a. Rec Connect: Workforce Development
 - i. CEU's available
 - G. Therapeutic Section Jessica
 - a. Board meeting tonight at 7pm
 - b. Discuss social and conference educational sessions
 - c. RT profession interested in re-branding to Recreation Therapy
- 5. Other Reports
 - A. Region 1 Representative Cindy
 - B. Past President Barbie
 - C. Student Representative Steven & Katie

D. YTRS

RJ

- a. January 15 - Dublin at Wave
 - b. Game Club and Tournaments in different cities and towns for teens
 - c. Exploring the facility
 - d. Yak attack
 - i. Looking for Speakers
 - ii. April 14
 - iii. Looking for registration hub. Would like to use D3 to assist with this.
 - e. Can YTRS use Pay Pal to collect/pay money?
 - f. District 4 sponsors YTRS and collects money through District 4
 - g. Discussion regarding is YTRS sponsored by District 3
 - i. Started out informally to share information
 - ii. YTRS has grown to a substantial group that needs financial support.
 - 1. YTRS is requesting to have D3 run registration at no financial loss to D3 to support their event.
 - iii. Need to formalize the relationship between D3 and YTRS.
 - iv. Budget for Yac Attack
 - 1. RJ has started pre-event worksheet
 - 2. Suggestion \$500 to D3 profit / \$500 towards YTRS scholarship fund / Remaining funds to support lunch and supplies
 - 3. Rachel to research with D4 to see how they set it up and bring to next meeting.
 - 4. Rachel motion to sponsor the YAC Attack event as a sponsored District 3 event.
 - a. Take registration and then pay for associated costs
 - b. RJ will bring pre-event worksheet to the next meeting.
 - c. Motion - Rachel
 - d. 2nd Motion - Heather
 - i. Kathryn - there should be a list of committees in resource manual that are official. This should be at no cost to D3. Any revenue should be kept by D3.
- e. All in Favor - Yes

E. SANCRA

Andrea

- a. No report

F. BAPPOA

Korey

- a. January 29th in Newark
- b. Survey looking for feedback for next years.

6. Unfinished Business

A. RecTalk Live

Adam

- a. January 17th in Danville at Village Theater
- b. Passion, excitement, become a better recreation professional
- c. 7 speakers
- d. 12 people registered
- e. Please register soon

- B. Scholarships & Professional Grants Heather
 - a. 8-10 applications
 - i. Some professional grant applications as well.
 - b. Number that are given out will depend on the money available.
- C. Bylaws Review Kathryn
 - a. Looking for feedback from group
 - b. Korey has submitted her recommended changes.
- D. Resource Manual Review Matt
 - a. Review at March 6 meeting
 - b. It is located on the google drive.
- E. Board Elections 2019-2020 Kathryn
 - a. Vote - Election is out today.
- F. Annual Awards & Installation Adam
 - a. Awards nominations due on Friday
 - b. Adam needs help.
 - i. Decorations - Laura
 - 1. Center Pieces / Registration Table / Award Table
 - ii. Food in Brentwood - Barbie?
 - iii. Registration Flyer -
 - iv. Photo Booth -
 - v. Power Point - Jessica
 - c. Pre-Event - Adam will complete this and include event brite fees.
 - d. February 28 - 11a-1p
 - e. Typically 125 people attend
- G. Holiday Luncheon Post-Event Wrap-up Tamara

7. New Business

8. Next Board Meeting : February 6, 1-3pm, San Ramon City Hall

9. Adjournment - 2:37 PM

The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.