



CPRS District 3 Board Meeting Minutes

Thursday, June 7, 2018, 2-4pm

San Ramon City Hall, Large Conference Room (2nd Floor)
7000 Bollinger Canyon Road, San Ramon

Call in number 712-770-4010

Access code – 702040#

1. Call Meeting to Order - 2:04PM Adam

In attendance: Katie, Steven, Andrew, Adam, Rachel, Jessica, Tamara, Laura, Korey, Heather, Trish, Matthew

2. Approval of Minutes (May 3) Andrew
a. Tamara - Motion
b. Hub - 2nd Motion
c. All in Favor - Yes

3. Officer Reports

A. President Adam
i. Take 5 Challenge - Please make sure to talk to your take 5 partner for 5 minutes each month.
ii. Pleasanton is taking 5 minutes to talk to each employee
iii. Aquatics Section is taking 5 minutes to talk to each member

B. President – Elect Rachel
i. Items to report on are later on in the meeting

C. Vice President Matthew
i. First zoom meeting with all Vice Presidents.
1. Quarterly
2. Shared google drive
3. Shared google chat

D. Secretary Andrew
i. May Meeting Minutes
ii. Still organizing Google Drive
iii. Still working on updating files on CPRS website.

E. Treasurer Andrea
i. Not present

F. Director of Membership Kathryn
i. Membership is up
ii. It seems like a significant increase

G. Director of Programs Trish
i. No report

4. Section Representative Reports
A. Administrative Section Todd

- a. Not present
 - B. Aging Section Laura
 - a. Jessica did a great job. Suggest that Jessica present at Fall Institute
 - b. They are creating a newsletter. If there any items that you want to share, send info to Laura.
 - c. Social Media - Make sure to like facebook / instagram page.
 - d. Lunch and Learn - Flyer is set. Hub will help Laura create registration google form.
 - C. Aquatic Section Korey
 - a. Attended Aquatics Section meeting.
 - b. BAPPOA - Passed out calendar. Lifeguard Games on August 5.
 - D. Development & Operations TBD
 - a. No report
 - E. Education Section Heather
 - a. Fall Career Fair - October 2
 - b. Invite out to agencies July 1
 - i. Non-Profit - \$30
 - ii. Profit - \$50
 - c. September 6 - D3 Board Meeting & Cal State East Bay Student BBQ
 - d. CPRS Educational Session Planning
 - i. Most people are from D1 and D2
 - ii. If you have specific topics, letter Heather know.
 - F. Recreation Section Tamara
 - a. Have been planning yearly schedule.
 - b. Will continue rec connect.
 - c. Rec Section Intensive - Looking for speakers.
 - d. Will continue Burrito social.
 - e. Bringing back Super Cal
 - G. Therapeutic Section Jessica
 - a. In person meeting was the same day as
 - b. Next conference call in September.
5. Other Reports
- A. Region 1 Representative Cindy
 - a. Zoom meeting.
 - b. CAP
 - c. Prop 68 - Passed
 - d. District Updates / Section Updates
 - e. Region 1 Retreat - Possible in Napa on August 29.
 - i. Get together once all districts have calendars set and things are starting to gear up.
 - B. Past President Barbie
 - a. Not present
 - C. Student Representative Steven & Katie
 - a. Not present
 - D. YTRS RJ

- a. Not present
 - E. SANCRA Andrea
 - a. No report
 - F. BAPPOA Korey
 - a. No report
- 6. Unfinished Business
 - A. Annual Budget & Reserve Policy Andrea
 - a. Roughly \$12,000 in the bank
 - b. Heather - Is the \$3,000 for CSUEB still in the account?
 - c. All board members should think about how much money should be allotted as a reserve fund?
 - d. Look at the old budgets to see how much money was used during the recession.
 - e. Can we look at paying for board member expenses. Yes, we can look at this in the future.
 - f. Pay for student section representatives expenses to be involved in CPRS.
 - g. Subsidize cost for students to attend events with to make it more affordable for them to be involved.
 - B. Sponsorship Bank Account Adam
 - a. Adding a third bank account specifically for Sponsorships.
 - i. Motion - Jessica
 - ii. 2nd Motion - Matthew
 - iii. All in Favor - Yes
 - b. Dahlin sponsored for \$500.00
- 7. New Business
 - A. Fall Institute Rachel
 - a. October 10
 - b. Brainstorm Themes
 - i. Should we have them - Yes.
 - ii. Discover the treasures in Recreation.
 - 1. X marks the spot
 - 2. Invitation is a map
 - 3. Eye Patch
 - 4. Pirates Booty - Snacks
 - iii. Jessica decorations. Will find people to help with decorations.
 - iv. Tour of Pleasant Hill Facility - Tuesday June 19 at 1:30pm
 - v. Draft schedule to help figure how many sessions should be available.
 - vi. Deadline for Speakers will be August 23rd. Hoping to get info from state by next week.
 - 1. Adam will send out to membership when it has been completed.
 - vii. "When I say Yes I don't mean No" Rachel Prater
 - viii. Section reps should have session related to their section.
 - ix. Lydie has agreed to speak.

- x. Should we have a keynote speaker or activity based.
 - c. Food - Korey will have Ryan help her look at possible food options.
 - d. Marketing / Date - Save the Date - Tamara
 - e. Social -
 - i. Have a coffee bar social prior to the event
 - ii. Have a no host social after the event.
 - f. Education Session rating information from Fall Forum to see what topics are needed for this year.
 - g. Justin Saroyan / Pete Dequincy interested in speaking.
 - B. General Membership Meeting & A's Game/Tailgate Kathryn
 - a. Send Kathryn picture in baseball team gear by next Friday June 15.
 - b. Date: July 21
 - c. Will put together Pre-Event worksheet
 - d. Todd will help
 - e. Will charge \$30 - 40 to cover cost of tailgate and ticket
 - f. Cannot charge the same fee as Rec U. No "0" or "5"
 - C. Training Calendar
 - a. Reviewed updated calendar
 - b. Facility Rental Roundtable Flyer
 - D. Rec Talk Event in Theater - Adam is working on this idea.
8. Next Board Meeting : July 5, 10am-12pm, Black Bear Diner in Danville
- a. Tamara will secure the meeting room
9. Adjournment - 3:47 PM

The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.