



CPRS District 3 Board Meeting Minutes
Monday, December 11, 2023 | 11:00am - 12:00pm
Virtual Meeting

https://teams.microsoft.com/join/19%3ameeting_ZWMyMWY4MjktMzc1My00ZTdjLTg5MmltMDkwN2ZjMDZiNzcx%40thread.v2/0?context=%7b%22Tid%22%3a%223b0e7048-f24e-4c6e-8c5e-3e382274beb3%22%2c%22Oid%22%3a%22eb3e4e64-acff-4e95-b961-e64003ea718b%22%7d

1. Call Meeting to Order: Jennifer

Present: Jennifer, Andrew, Adam, Alex, Ally, Amanda, Donald, Henry, Jessica R, Mae, RJ, Ri

Absent: Jaylyn, Jessica W, Heather, Nicole, Matt, Todd, Devynn, Stacey, Andrew Moore, Martin

2. Approval of Minutes Andrew

i. November 13, 2023 & December 6, 2023

Motion, to approve November 13 and December 6 Meeting Minutes: Amanda 2nd: Alex

3. Officer Reports

A. President Jennifer

Congratulated the board on a successful holiday luncheon.

B. President – Elect Jessica

Absent- Jennifer, reported.

Currently working on the Region 1 Social for Conference. Currently looking for sponsors and locations to host the event.

C. Vice President Stacey

Absent- No Report

D. Secretary Andrew

Reminded the board that the student scholarship and professional grant applications (via Google Forms) is due on January 20, 2024.

E. Treasurer Mae

Presented the Treasury Report for the month.

Motion, accept treasury report: Jessica R 2nd: Alex

F. Director of Membership Devynn

Absent- Jennifer, reported

Jennifer shared the November membership report. 403 total members for the month.
CPRS election ballots will be released, January 18, 2024. Voting ends on January 23, 2024.

The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.

- G. Director of Programs Amanda
Reported the Post Event Worksheet for the CPRS Holiday Luncheon. The event was profitable and well attended by many Bay Area cities.

New basket raffle ideas were discussed.

Motion: Accept Post Event Worksheet, Alex 2nd: Mae

- H. Director of Public Relations Ally
No Report

4. Section Representative Reports

- A. Administrative Section Todd
No Report- Absent

- B. Aging Section Henry
No Report

- C. Aquatic Section Jaylyn
No Report- Absent

- D. Development & Operations Ri
Upcoming election process was discussed.

Maintenance Management Training was sold out and was a success!

- E. Education Section Alex
The Resource Symposium Abstract website is now live.

Rec-U Budgeting was a success. 21 people attended the event.

- F. Recreation Section RJ
District 1- Rec Software's award banquet is scheduled for February 10.

D2- 2nd Annual Park Forum, for Maintenance Professionals, is scheduled to take place on January 25, 2024.

D3- Holiday Luncheon in Brentwood went well.

The Recreation Section is hosting Rec intensive programming. The next event's topic is studying CIPs. This program is focused on Managers and Directors.

- G. Recreation Therapy Section Jessica
Discussed the previous Recreation Therapy Section meeting.

For future District 3 Board meetings, the title of the group will be reflected as "Recreation Therapy Section."

5. Other Reports

- A. Region 1 Representative Adam
Discussed upcoming CPRS events.
- B. Past President Nicole
Absent- No Report
- C. Student Representative Andrew Moore/Martin
No Report- Absent
- D. YTRS Donald & Matt
YTRS Social was discussed. 20 YTRS members have already submitted a RSVP.

Discussed Summer Staff Training event, scheduled for May 18, 2024.
- E. SANCRA Jenn & Todd
No Report
- F. BAPPOA Jaylyn
Absent- No Report
- G. JEDI Heather
Absent- Adam Reported
JEDI academy was discussed. Event should occur in early May. The event is planned to be a 2 day intensive training.

6. Unfinished Business

7. New Items

- A. Pre-Event Worksheet for Awards & Installation Event Jennifer
Event was discussed. Hosting in the City of Berkeley, February 13, 11:30 AM to 1:00 PM, was confirmed. Preliminary ticket cost is \$40 per person.
Motion to accept the pre-event worksheet: Mae 2nd: Jessica Rebaer
- B. Post-Event Worksheet for General Membership Meeting Devynn
Absent- Not discussed

8. Adjournment: 12:05 PM Jennifer