



CPRS District 3 Board Meeting Agenda
Wednesday, October 2, 2019 | 1-3pm
Clarke Memorial Swim Center, 1750 Heather Dr. Walnut Creek
Zoom: <https://csueb.zoom.us/j/388459335>

1. Call Meeting to Order - 1:05pm Rachel

Present: Matt, Rachel, Andrea, Karen, Korey, Heather, Liz, Laura, Tamara, Jennifer, Kathryn

Not Present: Todd, Anthony, Steven, RJ, Cindy, Adam, Chris, Jessica, Katie, Steven
2. Approval of Minutes (September 5) Jennifer
 - a. Motion - Matt
 - b. 2nd Motion - Korey
 - c. All in Favor - 9
3. Officer Reports
 - A. President Rachel
 - i. Reviewed upcoming calendar events.
 - ii. Rachel will send an email out for Rec U for October and November, Lunch and Learn Frontline Staff, Fall Forum and Unity Day. Laura will add to Lunch and Learn to Facebook.
 - B. President – Elect Matt
 - i. No report
 - C. Vice President Tamara
 - i. No report
 - ii. Matt discussed AB 5 email regarding redefining what an independent contractors.
 - D. Secretary Jennifer
 - i. Jenn will update the roster.
 - E. Treasurer Andrea
 - i. Two charges in Paypal.
 - F. Director of Membership Kathryn
 - i. No report
 - F. Director of Programs Laura
 - i. No report
4. Section Representative Reports
 - A. Administrative Section Todd
 - a. Not present
 - B. Aging Section Liz
 - a. 6 people in attendance at the Trips Lunch and Learn. LARPD has a great trips program, running three trips a week and three abroad trips a year. Dublin is contract based now. Emeryville has a new staff person, and they had an idea

for all trip programs to coordinate meeting on certain trips. Led to great conversations, and discussions about how everyone runs programs.

- C. Aquatic Section Korey
 - a. Call was on 9/17, they need region reps. Pleasant Hill will be hosting instructor training 10/24.
 - b. CAMs is next week in Tahoe, 113 total will be in attendance.
 - c. Total Guard training in the spring, potentially hosting in the spring.
 - D. Development & Operations Chris
 - a. Not present
 - E. Education Section Heather
 - a. Career Fair coming up next week. Less cities in attendance, but hiring is lower.
 - b. Took 7 students via grant to NRPA, 10 total students in attendance.
 - c. Rec U in October has a few spaces available. Rec U in November will be about Customer Service.
 - d. Rec Talks will be going on again at Conference.
 - e. November 25-30 recreation educators will meet at Costanoa to look at the state of education for recreation. Other states are collapsing programs because numbers are dropping. We should continue to talk with staff about recreation options for degrees.
 - f. Advisory Board meeting on campus on 10/24 from 11am-1pm, welcome to attend if interested.
 - g. Student scholarships needs to go out, Heather will update the application and send it out. Deadline is around December 15th typically, and then announced in February.
 - i. Heather needs the date to the awards lunch so she can include it on the application and they can save the date.
 - h. Think Tank in January regarding hiring. Heather will send information out.
 - F. Recreation Section Karen
 - a. Lunch and Learn Front Line Staff, touching on customer journey mapping.
 - b. Moving forward with 3 day school of Rec, 9/23-9/25. Save the date coming out soon.
 - c. 2020 scholarship application is posted, due end of October.
 - d. Elections are coming up, looking for representatives - Vice President, Treasurer, 3 Region Rep postings.
 - G. Therapeutic Section Jessica
 - a. Not Present
5. Other Reports
- A. Region 1 Representative Cindy
 - a. Not Present
 - B. Past President Adam
 - a. Not Present
 - C. Student Representative Katie/Steven
 - a. Not Present
 - D. YTRS RJ
 - a. Not Present

- b. Meeting was 9/17 in Dublin, 22 people attended from 14 cities. Discussed Teen Centers, hiring and future projects. Next meeting will be held 10/22 in Pleasant Hill.

E. SANCRA

Andrea

- a. No report

F. BAPPOA

Korey

- a. Meeting was held in Mountain View on September 10th.
- b. Big annual survey was just sent out.
- c. Call for nominations, looking for representatives, due end of October.
- d. Next meeting will be in November at the awards.

6. Unfinished Business

a. Holiday Lunch

Laura & Tamara

- i. Charging \$28 this year, price is going up. Speakers/VIP do not pay, need the code to register. Board Members will pay \$16.50 for food only, would need a discounted code. Host city will receive a special discounted code to cover food costs.
- ii. Add the quarter misc to reflect \$1000 above on the worksheet.
- iii. Laura will put together a flyer with basket ideas. This will help explain what the event is, what the baskets are for, scholarships for students, etc.
- iv. Event is 11am-1pm. Setup time for board is 9:30am.
- v. Motion to approve the pre-event worksheet for Holiday Luncheon with changes mentioned above.
 - 1. Motion - Andrea
 - 2. 2nd - Rachel
 - 3. All in Favor - 10

vi.

b. Fall Forum

Matt

- i. Opening session will be a combination of Liddy, Tara, and Tom. 4 Tracks with 5 sessions to choose from. 45 minutes for lunch. After lunch there will be roundtable breakouts for the different sections. Social after the event. Working out the sessions schedule. Would like 20 volunteers from CSUEB and 20 from Sac State. Aiming for \$3000 in sponsorships, they are at about \$2,200. Lots of session requests for millennials, stepping up in careers, etc. Sessions will be released once they are all confirmed. District 3 is not responsible for anything financial at this point. Once the final cost is in, the cost will be split between the three districts.
 - 1. Matt will send Rachel a list of 4 or 5 session titles to highlight in the email.
 - 2. If you are able to go up the day before to help setup, let Matt know.
 - 3. Everyone should be dressed western theme.

7. New Business

- a. Student Scholarships Heather
 - i. See notes in Education Section report
- b. Meeting Location Rachel
 - i. Discussed rotating meeting locations between San Ramon and Walnut Creek.
- c. Elections Kathryn
 - i. Everything has to be turned on Tuesday, November 8. Treasurer and Vice President will be available.
 - ii. Call for nominations, 99% we receive candidate applications back. Kathryn would like to put out applications only to avoid confusion.
 - iii. Kathryn will update the application with new dates, and adjust as needed and send it to the presidential series to review. Goal to open the application period next week, with everything due November 1.
 - iv. Kathryn will create some social media posts to promote the positions.

8. Next Board Meeting: November 20th in San Ramon

9. Adjournment - 2:36pm

The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.