
Board of Directors Retreat

May 19, 2021

8:30 am to 2:00 pm

San Marcos Community Center, Dining Room

3 Civic Center Drive

San Marcos, CA 92069

MINUTES

I. Call to Order (8:40 am) @ 8:45am

Present: Andrea Gonzalez, Ken Rundle, Tracy Stayton, Heather Carter, Brooke Walsh, Mark Rosplock, Nicole McNeil, Gerald Cunanan, Joanne McGhee, Paul Publico, Jessica Cissel, KJ LeCesne, Annabel Jamison, Rebecca Corfman, Kevin Payton, Johnny Chou, Jenni Worsham

II. Adoption of Agenda (8:40 – 8:45 am)

Motion by Brooke. Second by Tracy. Passed.

III. Welcome/Introductions (8:45 – 9:00 am)

IV. Approval of Minutes – March 17, 2021 meeting (9:00 – 9:05 am)

Motion by Ken. Second by Tracy. Abstentions by Mark, Annabel, and Paul. Passed.

V. Approval of May Financial Report – Heather (9:05 – 9:10 am)

a. List bank account access holders for the record

Andrea Gonzalez, Ken Rundle, and Heather Carter have been added to the bank account.

Ashley Westbrook, Shannon Bullock, and Christy Vasquez have been removed.

Motion by Brooke. Second by Joanne. Adopted.

VI. Presidents Introduction (9:10 – 9:15 am)

CPRS Past Presidents Words of Wisdom

Excited to be coming out of COVID. Hope for everyone to be comfortable.

Collaboration will be key this year. Hope to have everyone be able to learn together and add more tools to the tool box.

Get back to normal crazy, not just COVID crazy.

VII. Answer Book – Andrea & Jenni (9:15 – 9:30 am)

Trivia Game

VIII. By-laws – Ken (9:30 – 9:40 am)

Purpose.
Functions.
Voting Requirements.
Termination.
Member Eligibility.
Directors Obligation to attend all meetings.

IX. Resource Manual – Everyone (9:40 – 10:10 am)

Attend all meetings. Award Banquet/Retreat/Workshops
Chair a committee or co-chair
Responsibilities
Board Roles
Sections

Break (10:10 – 10:25 am)

X. General Membership meetings/board meetings – (10:25 – 10:40 am)

1. **Days & times**
Keep 3rd Wednesday
2. **Venues & teleconference**
Alternate between virtual and in person.
Morning for virtual/Zoom Meetings 8:30am
Midday for in person 10:30am
Andrea to send out sign up for venues for in person meetings.

XI. D12 2021- 2022 Goals and Calendar (10:40 – 11:30 am)

- a. **2021 Refresh! #2021Refresh**
Tagging the posts. Join more social media engagement
- b. **Participation**
Make this year successful and have the whole board make it that way.
Build Synergy.
- c. **Events**

| | |
|----------------|-------------------------------------|
| June 5 | Rec Leader workshop |
| Sept TBD | General Membership Social (brewery) |
| Sept TBD | President Outing |
| Oct TBD | Lunch N Learn |
| Nov 17 | November Workshop (Coronado) |
| January TBD | Winter Social with special guest |
| January 27 | Region 5 Mini Conference |
| Feb TBD | Lunch N Learn |
| March TBD | Conference Social |
| April 12 or 19 | Awards & Installation (Encinitas) |

d. **Programs**

Mentorship, base around school year instead of calendar.
Getting volunteers and offering incentives
Road map program- volunteer leading to job

XII. **June 5 Recreation Leader Workshop – Andrea and Heather (11:30 – 11:40 am)**

Approx 100 people registered. Virtual.
3 sessions. Teamwork, Day Camp Games, and Customer Service.
Raffles. Record sessions. Give access to recordings to registered agencies.

XIII. **Newsletter Ideas, Website and Social Media – Brooke (11:40am – 12:00 pm)**

Newsletter – Testimonials, section content, board features.
Social Media – Committee members needed to help create content
Web – Website review
Hashtags - #CPRSD12 #2021Refresh

Lunch (12 – 12:30pm)

XIV. **State & Region 5 Updates – Frank Carson & Jenni Worsham (12:30 – 1:00 pm)**

1. **75th Anniversary Jubilee**
#CPRS75
Reach out to Tom if you have ideas how to celebrate.
Creating list of 75 reasons to celebrate
2. **Welcoming Professionals Back**
Following local guidelines
Aware of varying comfort levels
Value of in person connections
3. **CAP**
California Action Plan
4. **JEDI**
Justice Equity Diversity Inclusion
Stateboard is looking to adopt a JEDI statement
5. **Linkage**
Link to members – what do they need and want
D12 should be reaching out
Members we've lost, why?
Humans, not just numbers
6. **Region 5 Mini-Conference**

XV. **2021/2022 Budget – Andrea (1:00 – 1:20 pm)**

- a. **Action Item – Approve Budget**
Based more closely to 18/19 budget because of return of in person programming
Motion by Ken. Second by Heather. Approved.

XVI. Establish Committees (1:20 – 1:30 pm)

Andrea has spread sheet with assignments.

XVII. Section Reports (1:30 – 1:45 pm)

1. Legislative Report – Johnny/Frank

Watching – AB768 still in committee, aquatics, school districts must offer water safety instruction.

2. Administrators Section - Jessica

3. Aging Services Section - Joanne

4. Aquatics Section – Nicole

5. Educators Section - KJ

6. D & O – Patrick

7. Recreation Section – Berenice

8. Therapeutics Section - Gerald

9. Regional Directors – Buck

XVIII. Roundtable and Good of the Order (1:45 – 2:00 pm)

XIX. Adjournment (2:00 pm) @2:15pm

Next Meeting: ~~TBD~~ Zoom, Brooke to send link.