



**CPRS District 3 Board Meeting Minutes**  
**Thursday, September 5, 2019 | 9-11am**

Cal State East Bay  
25800 Carlos Bee Blvd. Hayward Ca 94542

**Zoom:** <https://csueb.zoom.us/j/388459335>

1. Call Meeting to Order - 9:25am

Matt

Present: Matt, Todd, Kathryn, Tamara, Jennifer, Korey, Heather, Liz, Andrea

Not Present: Rachel, Anthony, Steven, RJ, Cindy, Adam, Chris, Laura, Jessica, Karen, Katie, Steven

2. Approval of Minutes (August 7)

Jennifer

- a. One change, Laura provided the aging section report.
- b. Motion - Todd
- c. 2nd Motion - Kathryn
- d. All in Favor - 7
- e. Abstain - 1, Tamara

3. Officer Reports

A. President

Rachel

- i. Not Present

B. President – Elect

Matt

- i. Unity Day is October 23rd, official color is orange. Please take photos and send them, we can post them on the district Facebook page. Use hashtag #1CPRSUnityDay

C. Vice President

Tamara

- i. Galentine's Celebration on February 13, 2020. Ladies in recreation municipal conference with influential speakers. Friends, waffles and work. Will take place in Walnut Creek.
- ii. Legislation: No meeting held, but things to watch include AB5 - Independent Contractors. The relationship may change with contractors. Trying to prevent the abuse of independent contractors, no benefits (UBER battle). Governor is in full support as of now.

D. Secretary

Jennifer

- i. No Report

E. Treasurer

Andrea

- i. Zero transactions held in the past month, except the monthly \$0.02 added.
- ii. \$5,500 in checking. \$1300 in savings. \$500 in Paypal.
- iii. Continue to use Red Podium for registrations.
- iv. Andrea will help to post events on Facebook if needed.

F. Director of Membership

Kathryn

- i. 402 Members.

- F. Director of Programs Laura
  - i. Not Present

#### 4. Section Representative Reports

- A. Administrative Section Todd
  - a. Executive Summit is October 21, 2019 at the City of Folsom Zoo. Information should go out soon.
  - b. Exec Talk on September 16, 2019 at 11am. Collaboration and leveraging partnerships.
  - c. Planning the admin breakfast for conference.
  - d. Plans for a two day directors academy January 23-24, 2019.
- B. Aging Section Liz
  - a. Aging Zoom call yesterday, looking for speakers for fall forum. Proposals due end of August, but will accept late.
  - b. September is national seniors month. Working on ways to celebrate seniors this month.
  - c. There will be a senior education track at fall forum instead of the senior symposium.
  - d. Aging Lunch N Learn on September 19 from 11am-1pm in Dublin, Trips 2.0. Focus on marking your trips.
    - i. Matt will resend the flyer out with registration information.
  - e. Senior Center staff from tri-valley has been meeting bi-monthly. Dublin hosted last week, great conversations about complementary programs (verse competing with other agencies). Next will be held the first week of October in Livermore, talking about working with foundations and advisory boards.
- C. Aquatic Section Korey
  - a. Cams registration extended to today. Sessions are available.
  - b. Held an aquatics call to try and increase communication between the board and districts.
- D. Development & Operations Chris
  - a. Maintenance school sold out. Very popular program so if you're interested, please sign up early in future years.
  - b. Playground maintenance academy. Needed for the installation of playgrounds. Will be held in Burlingame in October. Helps with the day to day maintenance and avoid lawsuits.
  - c. Another field maintenance in Long Beach at Conference. More information to come as it gets closer.
- E. Education Section Heather
  - a. Ed Sections first meeting is Friday.
  - b. Taking 8 students to NRPA in Baltimore.
  - c. Student BBQ is going on after the meeting from 11am-1pm.
- F. Recreation Section Karen
  - a. Not Present
- G. Therapeutic Section Jessica
  - a. Not Present

#### 5. Other Reports

- A. Region 1 Representative Cindy
  - a. Not Present
- B. Past President Adam
  - a. Not Present
- C. Student Representative Katie
  - a. Not Present
- D. YTRS RJ
  - a. Not Present
  - b. Next meeting is in Dublin September 17th, 11:30am-1:30pm. Focusing on programming. Matt will forward the information so others can sign up.
- E. SANCRA Andrea
  - a. Opening up board elections soon, hopefully by October.
  - b. Bowling mixer was held.
- F. BAPPOA Korey
  - a. Meeting will be held next week in Mountain View. September 10th from 10am-12:30pm, City of Mountain View Community Center.
  - b. Lifeguard Games had 17 teams.

## 6. Unfinished Business

- a. Holiday Lunch Laura & Tamara
  - i. December 11, 2019 in Pleasant Hill.
- b. Fall Forum Matt
  - i. Woodland, November 7, 2019. Wild Wild West Theme with BBQ Caterer with gluten free and vegetarian options. Trying to keep the fee the same as 2018. Three sponsors have reached out for the event. Will be unable to decorate the main hall until the next morning. All other rooms should be able to get done the day before.
  - ii. Sessions have closed, they are currently making selections. Matt is working on the education sessions. Working with the sections to build the communication. Utilizing the section reps to help pick 1-2 education sessions.
  - iii. Next meeting is next week, past presidents are calling in. Utilizing the vice presidents to assist with the task distributions.
  - iv. Request from aging section has requested to move the section talks to after lunch, not end of day. Giving the 7 sections the ability to hold roundtables to help boost their section memberships. The largest section is no section at all, and the sections are funded by membership.
    - 1. Students are unable to join sections. Matt will bring up the option for student reps to the region 1 call.
- c. Front Line Staff Lunch N Learn (October) **Karen- NOT TODD**
  - i. Date is set for October 24th in Walnut Creek from 11am-1pm. Karen will gather information for the flyer and send to Laura. Need registration information sent so Andrea can add to Red Podium.
- d. Rec U's October Heather

- i. Rec U information for October is out, Rules of Engagement, Building Your Team for Success. October 16, 2019. Rec U will begin popping up throughout the State.

- 1. Potential Topics: Preparing for Promotion, Core Services and Cost Recovery

- e. Cal State East Bay Career Fair

Heather

- i. 50% majors and 50% non-majors. Registration is up, and will be sent out later this week. October 10th from 11am-1pm, great opportunity to get in front of students and meet people. Have maps available for the students of where you are located. CSUEB will work on a way to do direct marketing at the Concord Campus.

7. New Business

- a. Lunch N Learn: D & O (January)

Chris

- i. January 14th 11am-1pm in Hayward, something to do with work with practical scheduling/long term scheduling for maintenance and partnerships with parks and rec departments.

- 1. Andrea will send Chris the form to fill out. Chris will send the information to Andrea to add to Red Podium.

8. Next Board Meeting: October 2, 1-3pm, Walnut Creek

9. Adjournment - 10:54am

- a. Motion - Tamara
- b. 2nd - Andrea
- c. All in Favor - Yes

*The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.*