



CPRS District 9 Board Meeting

Thursday, August 12, 2021 8:30 AM

Dinah's Family Restaurant

President – Andrew Jackman, City of Santa Monica
President-Elect – Kimberly Hubbard, City of Torrance
Vice President – Linnea Palmer, City of El Segundo
Financial Officer – Jazzmyne Urquiza, City of Santa Monica
Communication Officer – Lisa Crespo, City of Malibu
Director at Large – John LaRock, City of Torrance
Region 5 Representative – Jenni Worsham, City of Fountain Valley

Administrative Section Rep. – Ryan Delgado, City of El Segundo
Aging Section Rep. – Jill Thomsen, City of Culver City
Aquatics Section Rep. – Joe Lormans, City of El Segundo
D&O Section Rep. – Michael Hudak, City of Manhattan Beach
Recreation Section Rep. – Nick Shattuck, City of Hermosa Beach
Education Section Rep. – Brian Sousa, Santa Monica B&G Club
A-Team Rep – John Jones, City of Hermosa Beach
Rec. Therapy Rep. – Vacant

1. Call to Order: 8:45 AM
2. Roll Call, Approval of Minutes
 - Present: Andrew Jackman, Kimberly Hubbard, Jazzmyne Urquiza, Lisa Crespo, John LaRock, Jenni Worsham, Ryan Delgado, Jill Thomsen, Joe Lormans, Michael Hudak, Brian Sousa, John Jones, Arya Hormozdyari
 - Absent: Linnea Palmer, Nick Shattuck
 - Motion to approve the minutes from the July meeting
 - Motion passed unanimously
3. Officer's Reports
 - President: President Jackman presented two items for discussion, one for the purchase of shirts for the Board and another for the purchase of District 9 signage.
 - Motion to purchase signage for District 9 events and social, not to exceed \$700
 - Motion passed unanimously
 - Motion to purchase shirts for the Board, not to exceed \$500
 - Motion passed unanimously
 - President Elect: Nothing new to report.
 - Vice President: Nothing new to report.
 - Communication Officer: The meeting minutes and upcoming dates have been posted on the CPRS website.
 - Financial Officer: Financial Officer Urquiza is working on the transition to online banking. As of July 30th there is \$6,022.78 in the District 9 account. A discussion on purchasing a card reader through Chase Bank took place.
 - Motion to spend \$150 on a card reader and initial start-up costs for online banking transactions
 - Motion passed unanimously
 - Director at Large: A survey for the County will come out soon. It is an opportunity to participate in the listening sessions and provide feedback. Information will apply to everyone, so all are encouraged to attend the Zoom sessions.
 - Region 5 Representative Report: The State Board elections are coming up in November. Anyone interested in more information is encouraged to email Region 5 Representative Worsham. District 9 is also encouraged to start looking at elections of officers for next year. The Region 5 mini conference will be held on January 20 in Mission Viejo, President Jackman and President Elect Hubbard are on the committee representing District 9. Headquarters is planning a tour of each District; they will plan to meet with each Board in the Fall. There is also the JEDI group on the CPRS website that sends out training information for anyone interested in continuing with the JEDI topics.
4. Section Representative Reports

- Administrator's Section: Nothing new to report.
 - Aging Section: The CPRS Senior section met on August 11th. The Symposium will take place in Walnut Creek on September 30th and be \$15 to attend. There have also been conversations about facilities requiring proof of vaccination for lunches and sit down meals.
 - Aquatics Section: Aquatics season is winding down and the Red Cross extension of Instructor level certifications is ending at the end of August. CAMS is October 13th – 15th and registration will open next week, there is currently a call for sessions out. There will be a quarterly webinar on August 18th which will discuss dealing with hiring and recruiting.
 - Development & Operations Section: There was a meeting on August 11th where they discussed the symposium and socials. The Maintenance Management school is happening this year in November and scholarships will be available with an application deadline of September 1st.
 - Recreation Section: Although not present, Board Member Shattuck passed along his update which included promoting the School of Rec taking place on September 23rd and 24th.
 - Education Section: Board Member Sousa connected with District 10 about promoting upcoming scholarship opportunities to both District members. He is connecting with schools to set-up a booth or information table on campus this Fall.
 - Recreation Therapy Section: Arya Hormozdyari introduced himself to the Board and expressed his interest in joining. He presented information from the CPRS Recreation Therapy meeting. He spoke about the Leadership Conference on September 9th in Newport Beach. The next meeting for Recreation Therapy will be on September 7th.
 - A-Team Report: There was an A-Team meeting on July 29th. If any member has a proclamation from July Parks and Recreation month or a photo from the City Council meeting, they are encouraged to send them to John Jones.
5. Elections/Board Positions/Membership
- Rec Therapy
 - The section will be filled with Arya Hormozdyari from Malibu.
 - Current CPRS Membership Numbers- 117. Down from 182 last April
 - President Jackman will assign each Board Member a list of District 9 members to call to check-in on and remind them to renew their membership.
 - Please begin considering potential roles/candidates for next year on the board
 - Anyone interested in running for an elected position should let President Jackman know by October.
6. D9 July 15 Social Recap
- 20 District 9 members attended the social.
7. September 9-Leadership Conference Attendance/regular meeting date change
- The September 9th Leadership Conference will be at the Hyatt in Newport Beach and falls on the same day as the regularly scheduled District 9 meeting. The Board meeting will be reschedule to Thursday, September 2nd to not conflict with the Leadership Conference.
8. September 23 Training
- Leads: Linnea/Jill/Brian
 - Marketing: Linnea will work on a flyer
 - Location: Culver City and Inglewood will check with their facilities
 - Theme/Content: The structure will be about growth, recruitment, and motivation.
 - Food: Still in progress
 - Speakers: Still in progress
 - With School of Rec happening on September 23rd a discussion took place and the training will now move and be held on September 30th to avoid any conflict.
9. January 20 Mini Conference
- D9 Responsibilities: Event Marketing/Food

10. Sponsorships: A sponsorship packet was presented to the Board by President Jackman. The Board discussed the options for sponsors and agreed to keep the current sponsorship structure.
11. Next Meeting: Thursday, September 2nd, 2021 - Dinah's in Culver City
12. Adjournment: 10 AM