CPRS District 1 invites you to submit a nominee for a 2021 Professional Award

## CRITERIA

1. Award recipient must have been a member of CPRS District 1 within the last 2 years.
2. Award recipient must be a current or retired, full-time employee of a District 1 agency.
3. Recipient must have made an outstanding contribution to CPRS District 1 . Service must be above and beyond the individual's personal job requirements.

## PROCEDURE

1. Without the candidate's knowledge, email the below nomination information and include a 200 word (or less) narrative that describes the reasons why the candidate should receive the CPRS District 1 "Professional Award." Include number of years in the profession, number of years as a CPRS member, offices held or contributions made to CPRS District 1, and other pertinent information.
2. Submit 3-5 digital photos to be used in the slide show presentation.
3. E-mail nomination information, narrative, and photos to mmilde@Healdsburg.gov by 2/4/22.
4. A selection committee (representatives from the CPRS District 1 board) will review nominations for the "Professional Award." We will notify you (the agency sponsor/representative) if your nominee is selected to receive the professional award. Only one professional award is presented each year. In the event that no qualified candidates are nominated, the award may not be presented.
5. The award recipient will receive a plaque on behalf of CPRS District 1 .

## NOMINATION INFORMATION

1. Name of Nominee:
2. Nominating Agency/Organization:
3. Agency Sponsor/Representative:
4. Sponsor's Phone \& Email:
 FEBRUARY26, 2022 . LOCATION AND TIMES TBD.
