



Come be apart of an amazing team- Join our CPRS District 3 Board!

*Nominations/Interest forms are now being accepted for the 2023/2024
Board of Directors and Section Representatives*



Official Candidate Packet

*CPRS District 3 advances the profession of the administration of recreation, parks, and community services
in Alameda and Contra Costa Counties.*

www.cprs.org

2022/2023 Election Timeline

November 1 – Nomination/Election Forms Due

November 3 – Candidate Statements and Qualification Reviewed by Elections Committee

November 16 – Information Submitted to State Office December

– Final Candidate Statements and Photos Due

January 11 – 23 – Elections held

March 8 – New Board Members installed

April 6 – Term Begins

Nomination/Interest form should be returned by email to
Matthew.Galindo@cityofconcord.org





It's Election Time!

District 3 is currently looking for new faces and fresh ideas to fill 5 key Board positions: Vice President, Secretary, Treasurer, Director of Membership, and Director of Programs.

Vice-President – 3 year term

Currently: Jessica Wallner jwallner@danville.ca.gov, 925-314-3426

- Serve as the Legislative Representative for District 3.
- Ascends to the office of President-Elect in the case of a position vacancy or in the general election cycle.
- Serves as a committee chair for Holiday Luncheon and a minimum of one (1) District 3 event per year.
- Solicits sponsorships for District 3 events and activities.
- Chair of the Fall Institute or representative for the Fall Forum (depending on year designation).

Treasurer – 1 year term

Currently: Leah Martinez lmartinez@danville.ca.gov, 925-314-3431

- Receives all funds for district 3.
- Deposits fund in a bank designated by the District 3 Board.
- Submits payment for all Board-approved bills. Authorized signatures for signing shall be determined by the Board
- Renders a written report at each Board meeting and when called upon by the President.
- Reconcile the accounts at the close of each month
- Submits an annual financial report to the Society by May 30th.

Secretary – 2 year term

Currently: Stacey Dempsey, stdempsey@brentwoodca.gov, 925-516-5363

- Records Board meeting minutes and distribute a copy to each Board member.
- Records business of regular meetings when appropriate and distribute all meeting notices.
- Responsible for all correspondence regarding District 3 business.

Director of Membership – 2 year term

Currently: Matthew Galindo, Matthew.Galindo@cityofconcord.org, 925-671-3477

- Serves as Chair of Nominations and Elections Committee.
- Reviews membership reports and send letters to elapsed members.
- Represents District 3 general membership on all matters before the Board.
- Serves as a committee chair for General Membership Meeting.

Director of Programs – 1 year term

Currently: RJ Natal, RNatal@danville.ca.gov, 925-314-3402

- Provides accurate and unbiased reports to the general membership on Board decisions.
- Provides support for the Lunch and Learns and other educational sessions.
- Serves as a committee chair for a minimum of two (2) District 3 events per year.

Name and contact information for person currently in the position provided for anyone interested to contact with specific questions about the open position.



CPRS District 3 Board of Directors

2023-2024 Nomination/Interest Form Applicant Information

Board Position of Interest: _____

Name: _____ Current Job Title: _____

Agency: _____

Address: _____
Number Street City State Zip

Phone: _____ Email: _____

Brief Personal Statement of your interest and goals in becoming a Board Member (not to exceed 100 words).

Please list your experience on any professional board, committee or club. Examples include CPRS, BAPPOA, SANCRA.

Please email, mail or fax this form by **Tuesday, November 1, 2022 at 5pm to:**

Matthew Galindo,
City of Concord Parks & Recreation
1950 Parkside Dr. MS/15
Concord, CA 94519
Fax 925-671-3293
Matthew.Galindo@cityofconcord.org