



**District 10 Board of Directors Meeting**  
**Thursday, May 6, 2021**  
**Time 9:00AM – 10:30AM**

*We are creative, accountable, passionate professionals sharing  
our strengths to make lives and communities better!*



**I. PROCEDURAL ITEMS**

- A. Call to Order      **9:03 am**
- B. Roll Call

Melissa Torres  
jaNell Adams

**II.**

- x      **Melissa Torres, President**
- x      **Brittany Batiste, President-Elect**
- x      **Mark Freeman, President-Vice**
- x      **Justin Schmillen, Treasurer**
- x      **jaNell Adams, Secretary**
- x      **Cody Huson, Director-Programs**
- x      **Melanie McGrane, Director-Fundraising**
- x      **Joanna Contreras, Director-Training & Development**
- x      **Jake Hopkins, Marketing Specialist**
- x      **Adrian Reynosa, Administrator Section**
- x      **Ben Dieterle, Rep-Aging Section**
- x      **Tierney Doran, Rep-Aquatic Section**
- x      **Vince Brantley, Rep-Development & Operations Section**
- EA      **Laurel Richmond, Rep-Educator Section**
- x      **Jose Peña, Rep-Legislative Section Rep**
- Vacant, Rep-Student Section, CSUF**
- Vacant, Rep-Student Section, CSULB**
- x      **Joseph Vasquez, Rep-Recreation Section**
- x      **Aumee Frey, Rep-Therapeutic Section**
- EA      **Jenni Worsham, Region 5 Representative**

**Members on the call**  
None

**III. CONSENT ACTION ITEMS**

- A. Today's Meeting Agenda      Board
- B. Board Meeting Minutes – April 2021      Melissa Torres
- C. D10 Financial Report – March 2021      Justin Schmillen
- D. D10 Financial Report – April 2021      Justin Schmillen
- 1. **Motion to approve consent action items A-D, seconded - Approved**

**IV. ACTION ITEMS**

**V. DISCUSSION ITEMS**

## VI. BOARD REPORTS

- A. President Melissa Torres
  - 1. Attended the CPRS Leadership Forum on Friday, April 23
- B. President Elect Brittany Batiste
  - 1. Received 35 submission for 2021-22 committees
  - 2. Deadline is June 11, for committee submissions
- C. Vice President Mark Freeman
  - 1. No report
- D. Director of Programs Cody Huson
  - 1. No report
- E. Director of Fundraising Melanie McGrane
  - 1. 2021/22 Sponsor Update: 3 Platinum, 6 Gold, and 2 Silver Sponsors = \$7,900 in sponsorships
  - 2. Pending 5 previous sponsors
- F. Secretary jaNell Adams
  - 1. D10 Membership 6 new members for the month of April
  - 2. June Digest request for Board photos
  - 3. July Digest request for part time employee spotlights
- G. Director of Training & Dev Joanna Contreras
  - 1. Committee Chairs are set for 2021/22
  - 2. Reminded 2020-21 Chairs to update documents for the transition of Chairs.
- H. Treasurer Justin Schmillen
  - 1. FY 2020 wrapped up and will send ireport to Headquarters
  - 2. FY 2021 draft sent out to Board for review;
    - a) Added justification page with historical context of changes in budget
- I. Region 5 Jenni Worsham

*May 6th & 7th – CPRS Staff & Board Retreat & Meeting in Sacramento to plan for the upcoming year*

## VII. SECTION REPORTS

- A. Administrator Adrian Reynosa
  - 1. No report
- B. Aging Ben Dieterle
  - 1. Attended first Aging Board meeting:
    - a) Appointed as the Section 5 Representative
  - 2. Preparing for Senior Symposium on April 30, 2021
- C. Aquatic Tierney Doran
  - 1. No report
- D. Development & Operations Vince Brantley
  - 1. State Management Facility School is pending, more information at next month's meeting
- E. Educator Laurel Richmond

1. Recruiting CSULB students for D10 Student Representative
  2. Promoting Recreation Administration Graduate program
    - a) Deadline June 1st for fall 2021 admission
- F. Recreation Joseph Vasquez
1. No report
- G. Student (Fullerton) Vacant
- H. Student (Long Beach) Vacant
- I. Therapeutic Aumee Frey
1. Attended first meeting for Therapeutic Recreation Section
- J. A-Team Jose Pina
1. The A-Team Newsletter is available and Headquarters will email out to the Districts.
  2. Requesting success stories of D10 agencies to be highlighted in the July's A-Team Newsletter, to help celebrate Parks Make Life Better.

## VIII. STANDING COMMITTEE REPORTS

- A. Marketing & Communications Jake Hopkins
1. Social Media platforms highlighting the 2021-22 D10 Board members
  2. Barks & Recreation campaign will promote parks and pets
  3. Working on an Instagram sticker for IG stories
- B. Programs Cody Huson
1. No report
- C. Mentoring Joanna Contreras
1. No report
- D. Scholarship Joanna Contreras
1. No report
- E. Rec. Leader Train. Consortium Joanna Contreras
1. Summer training is on May 8th
  2. 9 Agencies are registered with approximately 120 part time staff attending
- F. Nominations & Elections Mark Freeman
1. No report
- G. Awards Melissa Torres
1. No report
- H. A&I Banquet Brittany Batiste
1. Video was released last week and has been received very well
  2. Shared letter from Norah Web, recipient of the Career Achievement Award

## IX. ADJOURNMENT 9:25 am

**Next Board Meeting:**

Thursday, June 3, 2021 | Zoom  
<https://zoom.us/j/98012700252>

**Meeting ID:** 980 1270 0252

**Passcode:** CPRSZoom

You can download and import all monthly meetings to your calendar by clicking here:

<https://zoom.us/meeting/tJwtduuvrjsoH9byNPVhBRBB321eV-XI1v-S/ics?icsToken=98tyKuCgrjooHdSVshyFRow-Aoj4a-3ziGJBgvpfhTHVNShxUCHUZbATN4QyKPGb>

**2021 Board Retreat:**

Tuesday, May 18, 2021 | Zoom  
<https://zoom.us/j/92109727662>

**Meeting ID:** 921 0972 7662

**Passcode:** CPRSZoom