



## CPRS District 3 Board Meeting Minutes

Wednesday, May 1, 2019, 1pm - 3pm

Clarke Memorial Swim Center  
1750 Heather Drive, Walnut Creek, CA 94598

Zoom: <https://csueb.zoom.us/j/388459335>

1. Call Meeting to Order 1:10 PM

Rachel

In attendance: Rachel, Matt, Tamara, Jennifer, Andrea, Kathryn, Laura, Todd, Liz, Korey, Heather, Katie, Steven

2. Approval of Minutes (April 10)

Jennifer

- a. Motion - Korey
- b. 2nd Motion - Jessica
- c. All in Favor - Yes

3. Officer Reports

A. President

Rachel

- i. New form for planning events, is available on the google drive. Laura will be updating all of the flyers, and registration will be done through Red Podium.

B. President – Elect

Matt

- i. Fall Forum will be held on 11/7/19 in Woodland or Mill Valley.

C. Vice President

Tamara

- i. No advocacy called yet, will be called next week. Lunch N Learn had 12 people in attendance.

D. Secretary

Jennifer

- i. No Report

E. Treasurer

Andrea

- i. Sent treasurer report this morning. One outstanding item is the CPRS shirts.
- ii. Discuss opening a second checking account that would be designated for scholarships, keeping donations separate. Needs board approval for opening a second account, then would designate an account holder. Andrea will check in with State to see if there are any issues with holding multiple accounts.

1. Motion to open a second account for donations pending State approval - Katherine

- a. Motion - Katherine
- b. 2nd Motion - Jessica
- c. All in Favor - Yes

F. Director of Membership

Kathryn

- i. March Report - As of the end of March, 434 members, all sections represented. Up three members from this time last year.
- ii. Add general membership meeting to the next agenda.

G. Director of Programs

Laura

- i. Working on the Holiday Lunch for Wednesday December 11th in Pleasant Hill.
  - 1. Discussion on costs of food and registration. Aim for a \$25 price point for registration.
  - 2. Update the inventory list and utilize it throughout the year.

4. Section Representative Reports

- A. Administrative Section Todd
  - a. Exec Talk May 6th, Todd can send flyer if interested.
  - b. Contract Classes Lunch N Learn, May 15th in Orinda. What You're Trying, What They're Buying and and What's Dying - 16 people registered.
- B. Aging Section Liz
  - a. Cross promotion of any Lunch N Learns.
  - b. Lunch N Learn in September 19, 2019 will be hosted in Fremont or Dublin.
  - c. Water district has a rebate for low income people, they'll come out to the end of June. It will be interactive and assist with filling out forms.
  - d. Rachel setup a meeting for June 21, 2019 between aging reps in Pleasanton.
  - e. Liz will find out about the Senior Symposium date in southern California.
- C. Aquatic Section Korey
  - a. Retreat for the section board was April 19, 2019.
  - b. Civic Rec Lunch N Learn will be in Pleasant Hill on July 23, 2019.
- D. Development & Operations CJ
  - a. Not Present
- E. Education Section Heather
  - a. Rec Session has asked for Rec U to go on the road. Fresno and Los Angeles are potential locations.
  - b. Admin section would like to do a think tank and partner with them on it.
  - c. Education section is bringing back the Educators Retreat in November, should bring together 30-40 educators.
  - d. Rec U Sessions for next year may include budgeting, staff orientations, onboarding, creating culture. Any topic ideas should be sent to Heather.
- F. Recreation Section Karen
  - a. Next Rec Connect is May 16, 2019. Upcoming Rec Connects will be added to the D3 calendar.
  - b. Next meeting is May 9, 2019
- G. Therapeutic Section Jessica
  - a. No Report
  - b. Lunch N Learn is in August

5. Other Reports

- A. Region 1 Representative Cindy
  - a. Not Present
- B. Past President Adam
  - a. Not Present
- C. Student Representative Steven & Katie
  - a. Not Present

- b. Student BBQ is September 9, 2019 from 11am-1pm
  - D. YTRS RJ
    - a. Not Present
  - E. SANCRA Andrea
    - a. May 10, 2019 is SANCRA A's Game at 5:00pm, 18 people registered
  - F. BAPPOA Korey
    - a. No Report
- 6. Unfinished Business
  - a. 30 under 30 & 50 over 50 Rachel
    - i. Sending out a highlight in the next email to D3.
    - ii. 30 under 30 to present 30 educational sessions; such as fall forum, lunch n learns. Is this something we can nominate them for?
    - iii. Help recruit 50 over 50. Rachel will send out an email with additional information on how to submit testimonials.
- 7. New Business
  - a. Know One to Be One Matt
    - i. Matt will make social media post regarding the hashtag. Matt
  - b. Matt will invite counterparts to the Fall Forum.
  - c. CPRS Region and District Map distributed. Rachel
- 8. Next Board Meeting : May 1, 1-3pm, Clarke Memorial Swim Center, Walnut Creek
- 9. Adjournment - 2:12 PM

*The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.*