



CPRS District 3 Board Meeting Minutes
Wednesday, June 5, 2019, 1pm - 3pm
Clarke Memorial Swim Center
1750 Heather Drive, Walnut Creek, CA 94598

Zoom: <https://csueb.zoom.us/j/388459335>

1. Call Meeting to Order 1:12 PM

Matt

In attendance: Matt, Tamara, Jennifer, Andrea, Kathryn, Laura, Liz, Korey, Heather, Karen, Jessica, Katie, Anthony

2. Approval of Minutes (May 11)

Jennifer

- a. Motion - Tamara
- b. 2nd Motion - Jessica
- c. All in Favor - Yes

3. Officer Reports

A. President

Rachel

- i. Not Present
- ii. Rachel would like to utilize Facebook to highlight members, along with asking about summer training feedback. Look at ideas to get more active on Facebook. Utilize Flat Stanley section characters out at programs throughout the district. Matt and Andrea will work on scheduling posts through Facebook.

B. President – Elect

Matt

- i. Set Fall Forum for November 7th, in Woodland, CA. Next meeting will decide duties and coming up with a theme. Send theme ideas to Matt.

C. Vice President

Tamara

- i. No Report

D. Secretary

Jennifer

- i. No Report

E. Treasurer

Andrea

- i. \$1500 in checking account, \$1300 in Savings, Paypal has \$500.

F. Director of Membership

Kathryn

- ii. May Report - As of the end of May, 432 members, all sections represented. Up three members, two are Corporations (Miracle Play and Helsing Group).

F. Director of Programs

Laura

- i. We can send the D3 logo to the Hoarding: the Challenge for Caregivers and Loved Ones training coming up on June 29, 2019. We can help to support the event.

4. Section Representative Reports

A. Administrative Section

Todd

- a. Not Present

- b. Todd sent in the sign in sheet from the Lunch and Learn. There were 14 in attendance.
 - B. Aging Section Liz
 - a. June 21, 2019 is the first Tri-Valley Senior Summit in Pleasanton.
 - b. Lunch N Learn in September 19, 2019 will be hosted in Dublin.
 - C. Aquatic Section Korey
 - a. May is National Water Safety Month. Vote to stop the website, team up with an existing program.
 - b. Retreat for the section board was April 19, 2019.
 - c. Civic Rec Lunch N Learn will be in Pleasant Hill on July 23, 2019.
 - D. Development & Operations CJ
 - a. Not Present
 - E. Education Section Heather
 - a. Planning some things for Conference. Possible take a student to lunch session, similar to NRPA.
 - b. REC U schedule should be out soon for fall.
 - F. Recreation Section Karen
 - a. No Report
 - G. Therapeutic Section Jessica
 - a. No Report
- 5. Other Reports
 - A. Region 1 Representative Cindy
 - a. Not Present
 - B. Past President Adam
 - a. Not Present
 - C. Student Representative Steven & Katie
 - a. Student BBQ is September 9, 2019 from 11am-1pm. Submitted the pre-event workshop. There should be more students in attendance because of the change of time. Asking for \$290.04 for the event.
 - b. Katie will reach out to the Board
 - c. Approval of pre-event worksheet
 - i. Motion: Tamera
 - ii. Second Motion: Kathryn
 - iii. All in Favor: Yes
 - D. YTRS RJ
 - a. Not Present
 - E. SANCRA Andrea
 - a. No Report
 - F. BAPPOA Korey
 - a. No Report
- 6. Unfinished Business
 - a. Holiday Lunch Laura
 - i. Reviewed catering quote, and pricing for the event.
 - ii. Planned \$3000 for the event in the budget.

- iii. Baskets have gone down in quality, is there a way to spice it up? Possibly doing a video explaining what the basket is, good ideas, and what makes a good basket.
- iv. Approval to move forward with catering company for the Holiday Lunch:
 - 1. Motion: Karen
 - 2. Second Motion: Korey
 - 3. All in Favor: Yes

b. General Membership Meeting

Katheryn

- i. Per the bylaws we can hold a General Membership Meeting or Training. Possibly holding the meeting in conjunction with the REC Talks Live event. Other ideas include a REC Talk Live session on CPRS to take the place of the meeting, or a tri-fold informational brochure to hand out at the Lunch and Learn trainings throughout the term. Holiday Luncheon could be another event to tack the meeting to, but we already have the staff appreciation so it may be too much at that event. REC Talk Live should have enough to set up CEUs this year.
- ii. CPRS should have a video that explains what CPRS is.
- iii. The direction the board is moving towards is some sort of written informational document that can be distributed.
- iv. Matt and Rachel will talk with Cindy about the possible options for the meeting.

7. New Business

a. Fall Forum

Matt

- i. November 7, 2019 in Woodland. If you are a section rep and do not know your counterparts in other districts, please reach out to Matt so he can put you in contact. They are hoping that the sections can assist with finding sessions.

b. July - Parks Make Life Better (Facebook)

Matt

- i. July is the official month of Parks Make Life Better. The board should work on posts to promote this. The CAP group is also working on this.

c. Dave Bain Associates

Andrew

- i. Sponsor Fall Forum, Galentine's Day, Golf Tournaments, and Holiday Basket.

d. Election Process

Katheryn

- i. The process has a lot of steps that are unnecessary. We will add the election process to the next

8. Next Board Meeting: July 10, 1-3pm, San Ramon

9. Adjournment - 2:25 PM

- a. Motion: Tamara
- b. Second Motion: Katheryn

c. All in Favor: Yes

The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.