



CPRS District 3 Board Meeting Minutes
Wednesday, February 6, 2019, 1pm - 3pm
San Ramon City Hall, EOC
7000 Bollinger Canyon Road, San Ramon, CA 94583

Zoom: <https://csueb.zoom.us/j/944858755>

1. Call Meeting to Order 1:09 PM

Adam

In attendance: Rachel, Jessica, Karen, Matt, Korey, Tamara, Heather, Laura, Kathryn, Katie, Andrew, Adam

2. Approval of Minutes (January 9)

Andrew

- a. Motion - Tamara
- b. 2nd Motion - Matt
- c. All in Favor - Yes

3. Officer Reports

A. President

Adam

- i. Conference Social - Theme / Costume
- ii. Bring materials to make costume to the retreat.
- iii. Bring bin of CPRS D3 materials to the retreat.

B. President – Elect

Rachel

- i. Retreat - Start at 12:00 PM - March 6th Farm in San Ramon
 - 1. Matt to help with lunch and binders.
 - a. Matt needs help getting payment.
 - 2. Adams last meeting. Eat cake.
 - 3. Bring ideas to retreat to plan lunch and learn schedule.

C. Vice President

Matt

- i. First Advocacy Team (A-Team) formerly known as Legislative Team
- ii. Zoom meeting. Planned goals and objectives.
- iii. How a bill becomes a law. Scheduled for next Monday.
 - 1. Matt can send you the link if you are interested.
- iv. Objectives
 - 1. Keep membership informed of legislation that is going to the state.
 - 2. Feedback and direction on what CPRS should be doing in regards to legislation.
 - 3. PAC - Lobbyist - See in the future.

D. Secretary

Andrew

- i. Front Line Staff Roundtable
- ii. Next Front Line Staff Roundtable should focus on registration issues / systems / etc.

E. Treasurer

Andrea

- i. Red Podium - Payment Software
 - 1. Costs less than other software.

- 2. Yac Attack Posted - Seems to be going well.
 - 3. CPRS Awards Luncheon on this site as well.
 - ii. Event Bright / CPRS - Stopped using these for new events.
 - iii. Awards Payment went well through Pay Pal invoicing.
 - iv. Balance of Checking Account - Rec U has not been paid
- F. Director of Membership Kathryn
 - i. No report
- G. Director of Programs Tamara
 - i. No report
- 4. Section Representative Reports
 - A. Administrative Section Todd
 - a. Not present
 - B. Aging Section Laura
 - a. Lunch and Learn - Trips and Events for Seniors
 - b. 26 people attended
 - c. Volunteers and Paid Staff in attendance.
 - d. Recommend do one in the future.
 - e. Sent out e-mail with contact info and summary of what was discussed
 - f. Looking to replace somebody for Aging Section Representative.
 - C. Aquatic Section Korey
 - a. Conference - Aquatics Section Social, Intensive, Movie
 - b. Looking for water safety education groups across the state.
 - D. Development & Operations TBD
 - E. Education Section Heather
 - a. Rec U - April 11 and May 9
 - i. May 9 - AM and PM session
 - ii. Evaluation 102?
 - iii. Budgeting
 - b. Conference Sessions of Rec U
 - c. Brining rec professionals from around the country
 - i. Looking at big issues such as:
 - 1. Homelessness
 - 2. Emergency Preparedness
 - 3. Partnering with Social Services
 - d. Career Fair on Tuesday - CSUEB
 - F. Recreation Section Karen
 - a. Thursday February 21 -12 -1 - Rec Connect - Disability Awareness and Inclusion
 - b. March 19 - Intensive - Leadership Challenge
 - G. Therapeutic Section Jessica
 - a. Discussion on RT Institute at conference
 - b. Jessica is speaking at conference
 - c. Professionals should use Recreation Therapy title as the standard
 - d. Aquatics Section Movie - Autism awareness and inclusion Movie. Will send out more information.

5. Other Reports

- A. Region 1 Representative Cindy
- B. Past President Barbie
- C. Student Representative Steven & Katie
 - a. Please come to career fair. A lot of students are looking for jobs.
- D. YTRS RJ
 - a. Video Game Tournament Next Year
 - b. Yak attack - finalizing speakers and schedule.
 - i. Registration is set up and taken care of.
 - c. Next meeting Feb 26 - summer camp programming.
- E. SANCRA Andrea
 - a. Meetign this week.
 - b. Handed out scholarship.
 - c. Great meeting
- F. BAPPOA Korey
 - a. Presentation from ARC
 - i. Title 22 Requirements
 - ii. Requirement for Birthing Manikin
 - iii. CPSA - SB 3314 - Sexual Harassment training for all employees new requirement for California.

6. Unfinished Business

- A. RecTalk Live Adam
 - a. 46 people
 - b. Everything recorded.
 - c. How to do rec talks guide for other districts and sections.
 - d. Good feedback.
 - e. Submitted this event for state award.
- B. Scholarships & Professional Grants Heather
 - a. All recipients were notified
 - b. \$2500
 - i. 5 scholarships - \$500 / \$250
 - ii. 1 grant -
- C. Bylaws Review Kathryn
 - a. Bring to the retreat to discuss.
- D. Resource Manual Review Matt
 - a. Bring to the retreat to discuss.
 - b. How to various jobs / lunch and learns / etc to pass off to new board members when there are transition.
- E. Annual Awards & Installation Adam
 - a. February 28th
 - b. Free registrations
 - c. Food
 - i. Mavericks
 - 1. Pan seared chicken, green beans, garlic mashed potatoes

2. Vegetarian Option - Pasta

- ii. No service to keep cost down.
- iii. Should cost just under \$2,000
- iv. Need chafing dishes / need board to assist with monitoring food line.
- v. Need to follow up about plates.
- vi. Trying to keep cost down to balance out overspending in other budgets.
- vii. Buy nice plates from Costco
- viii. Decorations will be free. - Laura
- ix. Board should be there at 9:30am.
- x. Awards have been taken care of.
- xi. Steve Cox will be the MC.
- xii. Hub working on slideshow
- xiii. Adam working on script / program.
- xiv. Heather will take pictures.
- xv. Henry / Cindy will be present.

7. New Business

8. Next Board Meeting : March 6, 1-4pm, Forest Home Farm, San Ramon

9. Adjournment - 2:15 PM

The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.