

District 2 Board of Directors Meeting Minutes

11/8/2023

Placerville Town Hall | 549 Main Street Placerville, CA 95667



<https://us06web.zoom.us/j/86326467920>

Password Required: email iroberts@forpd.org for the meeting password

Order	Agenda	Items
1.	Welcome & Call to Order	11:02 AM
2.	Roll Call	<p><b>Present:</b>                      Adam Chow (Region 1 Rep) - Zoom                      Ashika Lal (President)                      Chelsey Adams (Secretary) - Zoom                      Dan Friese (Director of Programming)                      Eric Dexter (Sponsorship &amp; Partnership Rep)                      Evan Stork (Student Section Rep) - Zoom                      Frankie Nelson (Dir. of Public Relations)                      Ian Roberts (Technology Rep) -                      Jeffery Houser (D&amp;O Section Rep)                      Kate Miller (President-Elect)                      Kimberly Vickers (Recreation Therapy Section Rep)                      Miranda Ellis (Dir. of Education) - Zoom                      Nicole Lowery (Treasurer)                      Nina Sinor (Vice President) - Zoom                      Penelope Crouse-Feehan (Advocacy Rep)                      Susie Patterson (Aquatic Section Rep/NCAMA) - Zoom                      Riva Ballis (Aging &amp; Activities Section Rep/YTRS President) - Zoom</p> <p><b>Planned Absence:</b>                      Dr. Abhijeet Shirsat (Educators Section Rep)                      J Long (Recreation Section Rep)</p> <p><b>Absent:</b></p>
3.	Guests: Introductions	<p>Guests- How Can D2 Help You?</p> <ul style="list-style-type: none"> <li>○ Alissa De Salles – Rio Linda Elverta RPD - interested in joining the D2 Board</li> <li>○ Allison Isham -City of Folsom – Student Section Member</li> <li>○ Sarah Valentine – City of Folsom</li> <li>○ Matt Lichtman (City of Placerville) – 2003 D2 President (Host Agency)</li> <li>○ Justin Douthit – City of Yuba – interested in joining the D2 Board</li> </ul>
3.	Agenda Review & Approve	<p><b>Edits: none provided</b></p> <p><b>M / S / A as presented</b></p>
4.	Approval of Minutes	<p><b>Edits: none provided</b></p> <p><b>M / S / A as presented</b></p>
5.	Finance Report	<p><b>Checking: \$23,201.01      Savings: \$1,000.22</b></p> <p><b>Edits: none provided</b></p> <p><b>M / S / A as presented</b></p> <ul style="list-style-type: none"> <li>• PayPal Update</li> </ul>

		<ul style="list-style-type: none"> <li>○ Having issues with taking in-person credit cards – looking into other options.</li> <li>○ Fees are going up \$0.49 per transaction. Nicole and Ian will report back in December on their findings.</li> </ul>
6.	Committee Reports	<ul style="list-style-type: none"> <li>● Awards Program – Nina <ul style="list-style-type: none"> <li>○ Awards Brochure – Chelsey – <b>ready to go out to membership - Monday 11/13/2023.</b></li> <li>○ <b>M / S/ A to raise the Award Submission fee from \$15 to \$20 to cover raising costs.</b></li> <li>○ Encourage Agencies to Apply</li> </ul> </li> <li>● Awards &amp; Installation Banquet – Dan <ul style="list-style-type: none"> <li>○ <b>Proposal back from Woodcreek. Will schedule a committee meeting to report back in December.</b></li> </ul> </li> <li>● Connection Committee – Nicole, Kate – <b>No Update</b></li> <li>● Elections – Kate <ul style="list-style-type: none"> <li>○ Election Changes Overview – <b>Elected positions (Dir. Programming, Treasurer, Dir Education, Vice President) must go through the <a href="#">CPRS link</a>. Appointed positions are through the <a href="#">Google Doc from Kate</a>.</b></li> <li>○ Close November 30, 2023</li> </ul> </li> <li>● Equipment Expo – Jeff <ul style="list-style-type: none"> <li>○ Vendor Surveys – <b>only received 1 survey back. In 2024, post a QR code at the event for people to do on-site at the event to get more responses.</b></li> </ul> </li> <li>● Fall Forum – Kate <ul style="list-style-type: none"> <li>○ Recap – <b>265 registrations! Huge Kudos to Ian on his first presentation on AI. Good array of sessions! Registration by last name blocks.</b></li> </ul> </li> <li>● General Membership Meeting – Dan <ul style="list-style-type: none"> <li>○ <b>Need registration numbers to go up! Get agencies to register. Working with Abhijeet to get CSUS involved. Need help with set-up and breakdown of the center (volunteers). Email Dan if you can volunteer – at 1:45 PM at the Aquatic Center (Natomas).</b></li> <li>○ <b>Postcards went out to Admins to help get them involved in the Admin Section Meeting that will be held at General Membership. The goal is to get the Admin Section meetings started back up again in D2.</b></li> <li>○ <b>Break Out Sessions for the first 1 ½ broken out by level, hot topics, etc. 10 Tables – Facilities, Sports, Youth Development, Aquatics, Social Media, Special Events, JEDI, etc.</b></li> </ul> </li> <li>● Lunch N' Learns – Miranda <ul style="list-style-type: none"> <li>○ <b>85 Parks employees attended the October LNL with certified arborist. Sponsored by KYA (lunch provided).</b></li> <li>○ <b>January LNL TBD – may change to ADMIN focused. Reach out to Patrick Larkin to see if he wants to move to January and not March. Seeking support due to conflicting schedules.</b></li> </ul> </li> <li>● Marketing/Swag – Penelope <ul style="list-style-type: none"> <li>○ <b>D2 Stickers are ordered! Reach out to Penelope!</b></li> </ul> </li> <li>● Park Forum – Ashika <ul style="list-style-type: none"> <li>○ Session Submission Deadline – November 30</li> <li>○ <b>Looking to go from 9 to 12 education sessions. Still seeking additional submissions to have a good array of topics and education components.</b></li> <li>○ <b>CEUs – looking to get sessions CEU approved.</b></li> </ul> </li> <li>● Scholarships/Prof. Grants/MMS – Nina <ul style="list-style-type: none"> <li>○ Scholarships are open – encourage applications!</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ <b>Deadline – December 15!</b></li> <li>● Student Outreach/Campus Events – Evan &amp; Abhijeet <ul style="list-style-type: none"> <li>○ <b>Abhijeet is trying to get student involvement</b></li> <li>○ <b>Jamie Hoffman is trying to work his</b></li> </ul> </li> <li>● Volunteer Outreach – Ashika – <b>No Update</b></li> </ul>
7.	Region/State Reports	<ul style="list-style-type: none"> <li>● Region 1 Update <ul style="list-style-type: none"> <li>○ <b>No state board call in October</b></li> <li>○ <b>CARD Framework information will be coming. Aligning what CPRS is already doing and being intentional.</b></li> <li>○ <b>A Team (Advancement) – How we tell our story (what we are doing, what’s exciting, what’s new, etc.) A new section of CPRS that is made up of Admin, Counsel, Boards, etc. to help advocate and advance the profession. (3-6 months)</b></li> <li>○ <b>Region 1 Social will be Tuesday 2/27/2024 at Conference – seeking people to help plan</b></li> </ul> </li> </ul>
8.	Section & Other Reports	<ul style="list-style-type: none"> <li>● Administration – Nina <ul style="list-style-type: none"> <li>○ General Membership Invites Out</li> <li>○ <b>Zoom call 11/15/2023 and will report back at the December meeting</b></li> </ul> </li> <li>● Advocacy/Advancement – Penelope <ul style="list-style-type: none"> <li>○ <b>See Region 1/State update above</b></li> </ul> </li> <li>● Aging Services &amp; Activities – Riva <ul style="list-style-type: none"> <li>○ <b>Recreation Relief Grant closes 12/15/2023</b></li> <li>○ <b>Elections close 11/30/2023</b></li> </ul> </li> <li>● Aquatics – Susie <ul style="list-style-type: none"> <li>○ <b>No update. Meeting next week in Folsom on 11/16/23. CAMS is happening now.</b></li> </ul> </li> <li>● Development &amp; Operations – Jeff <ul style="list-style-type: none"> <li>○ <b>MMS started 11/6/2023. D2 sent 3 down to participate on a scholarship.</b></li> <li>○ <b>Check out surrounding Districts and Regions for upcoming Park and Facility trainings.</b></li> <li>○ <b>West Coast Coalition (Washington, Oregon, California) training offerings</b></li> </ul> </li> <li>● Director of PR Update – Frankie <ul style="list-style-type: none"> <li>○ <b>Fall Newsletter Status – draft is going out Tuesday. 24-hour edits and then out 11/14/2023 to membership.</b></li> </ul> </li> <li>● Educators – Abhijeet <ul style="list-style-type: none"> <li>○ <b>Looking to meet later this month</b></li> </ul> </li> <li>● Partnership for Quality Living – Kate</li> <li>● Recreation – J <ul style="list-style-type: none"> <li>○ <b>YTRS – Riva</b> <ul style="list-style-type: none"> <li>▪ <b>10/18/2023 at Auburn RPD – 17 attendees</b></li> <li>▪ <b>11/30/2023 at CSD on adaptive recreation</b></li> <li>▪ <b>11/16/2023 Board Meeting and Rec Cloud walk-through</b></li> <li>▪ <b>Rec Cloud 1/31/2024 at the Wackford – Breakfast and Lunch included. Will vote on the proposal at the December meeting</b></li> </ul> </li> </ul> </li> <li>● Recreation Therapy – Kimberly <ul style="list-style-type: none"> <li>○ <b>Bay Area is having some Fall RT trainings</b></li> <li>○ <b>Working with CPRS HQ on how to grow and improve the Rec Therapy Section</b></li> <li>○ <b>Little League has a “No Turn Away” policy – resources were provided at in-person meeting. Contact Kim if you want to discuss.</b></li> </ul> </li> <li>● Sponsorship – Eric</li> </ul>

		<ul style="list-style-type: none"> <li>○ <b>Working with a Sponsor looking to train and certify park employees on electric outdoor tools. 2-3 hours. Create a one-off event to promote the changes coming and encourage sponsorship.</b></li> <li>● Student Section – Evan - no update</li> <li>● Technology Update – Ian <ul style="list-style-type: none"> <li>○ <b>Right to Repair Law – right to repair electronics and appliances by making companies required to supply additional parts to repair the items you purchase. Effective July 2024. Less waste and longevity for the device.</b></li> </ul> </li> </ul>
9.	Old/Unfinished Business	<ul style="list-style-type: none"> <li>● Refund Policy Review <ul style="list-style-type: none"> <li>○ <b>List on the registration page that the proceeds go to something.</b></li> <li>○ <b>Case by case basis. Will review if we find registration is affected.</b></li> <li>○ <b>Presidential Team (President, President-Elect, Vice President). Make the edit to read “All refund requests will be reviewed.</b></li> <li>○ <b>Bold “no refunds policy”</b></li> <li>○ <b>M/ S / A as presented with edits.</b></li> </ul> </li> <li>● Board 100 Awards <ul style="list-style-type: none"> <li>○ <b>Deadline to apply 1/9/2024</b></li> <li>○ <b>Send to Ashika first and then out to the Board for edits</b></li> </ul> </li> <li>● Accountability Check-In – Review Board Goals List</li> </ul>
10.	New Business	<ul style="list-style-type: none"> <li>● CARD Framework Meeting Recap – Did anyone attend?</li> <li>● Dietary Restriction Inclusivity <ul style="list-style-type: none"> <li>○ <b>Standard operating procedures moving forward include information on who to contact after registration if they have any dietary restrictions so they can be accommodated.</b></li> </ul> </li> </ul>
11.	Good of the Order/ Announcements	<ul style="list-style-type: none"> <li>● Active Net region training next week – Nina will send information out</li> </ul>
12.	Adjournment	1:04 PM