

District 4 Board of Directors Meeting Minutes

Wednesday, February 8, 2023

Burlingame Community Center
850 Burlingame Avenue, Burlingame



Order	Agenda	Items
1.	Call to Order	10:14 am
2.	Roll Call	<p>Present: Alejandra Hernandez, Daisy Pagayon, Danielle Giuliacci, Dominic Broadhead, Emma Licko, Erin O'Brien, James Fox, Jared Ames, Katy Brecher, Kayla Nakamoto, Kelvin Coggin, Lauren Council, Lauren Eck, Lauren Merriman, Molly Crossfield, Moly Kaplan, Noreen Leek, Nicole Acquisti, Nicole Houghton, Ricardo Monroy, Stephanie Lum, Sydney Bliss, Todd Badger, Tommy Cook, Tricia Mullan</p> <p>Planned Absence: Alex Corbalis, Allan Bruce, Crystal Kurotori, Dan Ryken, Kelsey Christian, Susan Van Dyne</p> <p>Absent: Amanda Hui, BJ Grosvenor, Derek McKee, Erik Rosegard, Lucas Wilder, Tyler Muela</p>
3.	Agenda Review	Motion to adopt the agenda by L. Council, second by K. Nakamoto to approve, all in favor; approved.
4.	Approval of Minutes	<p>Edits: Change agenda to minutes in title.</p> <p>Motion to approve the minutes with above edits by K. Nakamoto, second E. O'Brien to approve, all in favor; approved.</p>
5.	Finance Report	Checking: \$15,346.15 Savings: \$29,038.62
6.	Director Reports	<ul style="list-style-type: none"> • Director of Events- Next meeting there will be more to come about CPRS socials. • Director At Large- 311 members, which is 60 more than this time last year.
7.	Region/State Reports	<ul style="list-style-type: none"> • A-Team- Will have an update next meeting once they have seen the minutes of the last meeting. • State Updates- <ul style="list-style-type: none"> ○ CPRS Conference is Tuesday-Thursday with intensives on Monday. ○ State board meeting will be held on Monday. ○ There are four new people on the state board. ○ Bylaws are being reviewed by attorney and we will have an opportunity to review before conference. ○ In 2017 we updated the bylaw process to make D4 in line with state. ○ Reach out to Lauren Merriman or Nicole Acquisti if you have any questions about the bylaws or State Board. ○ Last State board meeting was in Bakersfield. ○ Welcome Tricia Mullan our new Region 2 Representative. ○ Region 2 will participate in the conference pub crawl as their social. ○ Leadership meeting- Thursday morning ○ Stephanie Stephens contract is up- we just rewrote it- guaranteed for 5 years. Re-up it every 1 year. She agreed to her contract- was approved yesterday.
8.	New Business	<ul style="list-style-type: none"> • Bylaw Update- Addressed in state update. • Ratify Election Results- Katy Brecher as incoming Secretary, Molly Crossfield as incoming Director at Large, and Erin O'Brien as incoming Vice President. Motion to accept election results by N. Houghton, second by L. Council to approve, all in favor; approved. • Proposed 2023 Meeting Schedule- <ul style="list-style-type: none"> ○ March 2023-February 2024 meetings will be held 2nd Wednesday of every month starting at 11:00am rotating from in person to Zoom. ○ April will be held on the 3rd Wednesday instead due to conference, July meeting proposed to be held in person at a Park for Parks Make Life Better Month, September- general membership, and December- holiday lunch
9.	Unfinished Business	

10.	Section Reports	<ul style="list-style-type: none"> • Administration- <ul style="list-style-type: none"> ○ Director's Academy in Los Altos. Lauren Merriman and Todd Badger attended. Great quality sessions with great topics. ○ Admin breakfast at conference will be in collaboration with California Parks and Recreation Foundation. The California Parks and Recreation Foundation will be presenting their scholarship to the recipients. ○ There will be opening session both Tuesday and Wednesday of conference. ○ Admin Section is working on making the section more welcoming and attainable. • Aging Services & Activities <ul style="list-style-type: none"> ○ Last OARS meeting there were lots of new faces. ○ Older Americans Month (May) – encouraging cities to participate. ○ OARS meets tomorrow (2/9) and will be discussing Code of conducts for senior centers. ○ Aging Intensive will be the Monday, April 3 from 12:00-5:00pm at John D. Spreckels Center. ○ Aging Social- Monday, April 3. Theme will be aged to perfection and the social will be held at a wine bar. • Aquatics- Total guard training in Morgan Hill on May 13. It is an advanced training for lifeguard managers. • Development & Operations- No report. • Educators (SFSU & SJSU)- No report. • Recreation <ul style="list-style-type: none"> ○ Offering a Rec Intensive at conference on Monday, April 3. Topic will be CIP projects. ○ Recreation Section scholarship info coming soon. ○ Recreation Section Burrito Social- Tuesday of conference. • Recreation Therapy- No report
11.	Committee Reports	<ul style="list-style-type: none"> • Awards & Citations- <ul style="list-style-type: none"> ○ Met last week. The committee is made up of Dominic Broadhead, Alejandra Hernandez, Molly Crossfield, Katie Sanders (student). ○ May 11 at Burlingame Community Center (capacity is 200-220) ○ Awards due by Feb 21 awards due – Need at least the name and award by 2/21 ○ Catered by Bianchini's – when people register ask about dietary restrictions. ○ If SANCRA/YTRS would like their scholarship awards included reach out to committee. ○ Reach out if you have any ideas of recipients for Gus Vellis Award (award given to a person, or group in D4). • Golf Tournament- No report. • SANCRA (Peninsula & South Bay) <ul style="list-style-type: none"> ○ Peninsula- Umpire tournament February 26 ○ South Bay- next meeting Thursday, February 23 • Students (SFSU & SJSU)- No report. • Training & Education- Breakfast club tomorrow (2/9) at 10:30am- Topic is part time staff recruitment. • YTRS <ul style="list-style-type: none"> ○ Next meeting is February 21 at LGS. ○ Camp Con is June 10 in San Mateo. ○ Scholarship closed. Interviews will take place this month. ○ May meeting will be the Director's panel in Burlingame
12.	Good of the Order/Announcements	<ul style="list-style-type: none"> • JEDI Report- <ul style="list-style-type: none"> ○ The Data Cabinet, of the JEDI Counsel should be sending out some surveys soon. The purpose of these surveys will be to find out what exactly the memberships wants/needs ○ If you have JEDI related questions, we encourage you to use the discussion board in the JEDI Community on the CPRS website

		<ul style="list-style-type: none"> ○ There will be a JEDI Counsel, roundtable style, education session at conference. • NRPA 30 under 30- Danielle Giuliacci- Congrats to Danielle for being featured in NRPA's 30 under 30 for her work on Belmont's inclusion summer camp. • Todd Badger is looking for someone to help with the D4 contacts (PCIC) Next meeting is Friday (2/10) • Thank you, Noreen for an amazing presidency!!!! 😊
13.	Adjournment	11:11am