



**CPRS District 3 Board Meeting Minutes**  
**Wednesday, February 19, 2020 | 1-3pm**  
**City Hall, 7000 Bollinger Canyon Rd. San Ramon**  
**Zoom: <https://csueb.zoom.us/j/388459335>**

1. Call Meeting to Order - 1:08pm

Rachel

Present: Rachel, Matt, Laura, Tamara, Korey, Chris, Karen, Todd, Liz, Jennifer

Others Present: Michelle, Nicole

Not Present: Jessica, Adam, Heather, Andrea, RJ, Katie, Isaac, Cindy, Kathryn

2. Approval of Minutes (January 8)

Jennifer

a. Motion to approve minutes - Chris

2nd Motion - Korey

All in Favor - Yes

3. Officer Reports

A. President

Rachel

- i. CPRS Conference Leadership Academy attendance RSVP needed. Wednesday they ask everyone to wear a color, the color for 2020 is green.
- ii. Presidential series meeting took place prior to last meeting. The budget for outgoing board gifts was increased to \$400, it had not been changed for many years.

B. President – Elect

Matt

- i. Working on the Region 1 Social. Location is the Congregation Ale House. Sponsors are providing drink tickets, and food will be provided. Looking for two additional sponsors. Theme for the social is 80s, but everyone should wear bay area sports items.
- ii. Motion to approve the D3 Board to provide \$500 towards the Region 1 Social Event - Matt  
2nd Motion - Todd  
All in Favor - Yes
- iii. All section reps are interested in returning for the next term.  
Motion to accept (list section reps) - Matt  
2nd - Tamara  
All in Favor - Yes
- iv. By-laws will need to be updated. Matt will email out the information to the group to review.

C. Vice President

Tamara

- i. Name tags and shirts have been ordered for new members.

D. Secretary

Jennifer

- i. No Report

E. Treasurer

Andrea

- i. No Report
  - F. Director of Membership Kathryn
    - i. Total membership numbers for December was 423, January was 424.
  - F. Director of Programs Laura
    - i. No Report
- 4. Section Representative Reports
  - A. Administrative Section Todd
    - a. Administrators Section breakfast is Thursday, and the speaker is Bill Smith. Directors Academy took place and had some district 3 members present. Working on a survey to the administrators in the district, possibly combining to provide a district administrators forum. Todd will send a draft to the board to review prior to sending.
  - B. Aging Section Liz
    - a. Someone was interested in applying for a fall forum presentation, applications will be out around July or August.
  - C. Aquatic Section Korey
    - a. Aquatics section meeting was 1/23. Election results are in, but they did not announce the winners as they were still contacting those who were not elected. There was a lengthy discussion about partnering with the Red Cross to hold WSIT academies in CA. Aquatics section has a healthy reserve and is willing to use funds to help members get this training. Next meeting is 2/20.
  - D. Development & Operations Chris
    - a. Chris will reach out to region reps regarding a possible region rodeo.
  - E. Education Section Heather
    - a. Not Present
  - F. Recreation Section Karen
    - a. Election results are out. Rec Connect is tomorrow at noon. Working on rescheduling the lunch and learn for March 4, 2020. Rachel will send out the updated flyer.
  - G. Therapeutic Section Jessica
    - a. Not Present
- 5. Other Reports
  - A. Region 1 Representative Cindy
    - a. Not Present
  - B. Past President Adam
    - a. Post event worksheet, 19 participants, 8 speakers. Brought in \$205. Professional videographers was covered with \$1000 from the State and a sponsor. There are a few clips available to preview. Spent \$37.50 on snacks. Profit was \$167 for the event.
  - C. Student Representative Katie/Isaac
    - a. Not Present
  - D. YTRS RJ
    - a. Not Present
  - E. SANCRA Andrea
    - a. Not Present

F. BAPPOA

Korey

- a. BAPPOA meeting has been moved to 3/17 (still in Walnut Creek). They have a presenter coming from Alameda County to talk about DiSC training.

6. Unfinished Business

a. Awards & Installation 2020

Rachel

- i. There are 71 currently registered. Steve Cox is unable to be the MC, Barbie will be taking over. Katie has created the powerpoint, send photos to Katie to add in. Everyone should be there at 9:30am, dressed professional. Scholarships and awards have been completed.

7. New Business

a. End of Year Survey

Jennifer

- i. Feedback: Add Rec Talks to events, adjust awards wording - clarify what each one is for, add years next to fall institute and fall forum, add something for other event ideas, add a question about the General Membership Meeting, ask if they send people to holiday luncheon - if they didn't go - why? Is your agency supportive of sending staff to CPRS (going to a lunch n learn no cost, or half day component)? Asking something if they can recommend a speaker, or if they are interested in being a speaker. How far are you willing to travel? What topics are you interested in?
- ii. Everyone should send feedback to Jenn by next Wednesday.

b. March Meeting?

Matt

- i. Would like to have the board retreat towards the end of March. Matt will send out by-laws to review and resource manual. Retreat will be full day, region in the morning and district in the afternoon.

c. Connections Campaign Suggestion

Rachel

- i. Stacy -Region 1 should sponsor a connection campaign at the conference. Engaging with conference goers, so they meet at least one person at conference. Similar to Hug Ambassadors at a Livermore event. We would need to create a name, campaign and logo for buttons. This would need to be completed quickly as conference is in two weeks.
  - Board has suggested using ribbons and stickers and being open to communicating with conference attendees.

8. Adjournment - 2:40pm

Next Board Meeting: TBD

*The California Park & Recreation Society of District 3 provides leadership to advance the positive impact and value of the profession in Alameda and Contra Costa counties.*