



District 10 Board of Directors Meeting
Thursday, June 3, 2021
Time 9:00AM – 10:30AM



We are creative, accountable, passionate professionals sharing our strengths to make lives and communities better!

I. PROCEDURAL ITEMS

- A. Call to Order 9:04 AM
- B. Roll Call

Melissa Torres
jaNell Adams

- x **Melissa Torres, President**
- x **Brittany Batiste, President-Elect**
- x **Mark Freeman, President-Vice**
- x **Justin Schmillen, Treasurer**
- x **jaNell Adams, Secretary**
- x **Cody Huson, Director-Programs**
- x **Melanie McGrane, Director-Fundraising**
- x **Joanna Contreras, Director-Training & Development**
- x **Jake Hopkins, Marketing Specialist**
- x **Adrian Reynosa, Administrator Section**
- x **Ben Dieterle, Rep-Aging Section**
- x **Tierney Doran, Rep-Aquatic Section**
- x **Vince Brantley, Rep-Development & Operations Section**
- EA **Laurel Richmond, Rep-Educator Section**
- x **Jose Peña, Rep-Legislative Section Rep**
- Vacant, Rep-Student Section, CSUF**
- Vacant, Rep-Student Section, CSULB**
- x **Joseph Vasquez, Rep-Recreation Section**
- EA **Aumee Frey, Rep-Therapeutic Section**
- EA **Jenni Worsham, Region 5 Representative**

Members on the call
Tom Hellman, CPRS President

II. CONSENT ACTION ITEMS

- A. Today's Meeting Agenda Board
- B. Board Meeting Minutes – May 2021 Melissa Torres
- C. D10 Financial Report – May 2021 Justin Schmillen
 - 1. **Motion to approve consent action items A-C, seconded, no discussion - Approved**

III. ACTION ITEMS

- A. 2021-2022 District 10 Budget Justin Schmillen
 - 1. Budget Changes:

102	RL Training Consortium	<i>Decrease revenue (\$1,975) and expenditure (\$1,075); In person RLTC for Fall and Winter; Summer virtual</i>
204	Installation Banquet	<i>Match previous years budget for In person A&I; no video expense (\$1k)</i>
208	Director of Fundraising	<i>Match 20/21 fundraising goal; New sponsors pay full price; 20/21 Platinum and Gold sponsors (13) have \$200 credit for 21/22. If they do not return as sponsors, may use that for R5 vendor hall.</i>
501	Mentoring Program	<i>In person Mentoring Wrap up lunch only; decrease expenditure by \$750</i>
901,902, 903, 904, 905 907, 909	Sections	<i>Removed revenue and expenditure projections; section reps asked to submit their own budgets and none were submitted.</i>
911	Region 5 Training	<i>In person R5 Mini Conference; matched budget from 18/19</i>
912	D10 Training	<i>No D10 training this year</i>

2. Motion to approve the 2021-2022 Budget, second, no discussion, approved

IV. DISCUSSION ITEMS

A. Surplus funds in bank accounts

1. Item was moved to end of meeting after Standing Committee Reports
2. A small task force will be formed to discuss how/when D10's surplus funds should be transferred to the savings account and CD account updates. Board members interested in joining, please email Mark at markf@ggcity.org.
3. Options to enhance District 10 and Region 5: The following members will research the items and report back at the next meeting.
 - a) Promotional products with sponsor logos - Melanie
 - b) CPRS 75 Anniversary items (jacket, shirt, pins, etc) - Melanie
 - c) Region 5 social at the conference and additional socials - Cody
 - d) Additional funds for dues relief - Brittany
 - e) D10 storage unit - Brittany
 - f) Ways to boost Region 5 - Justin
 - g) Boast social media posts - jaNell
4. Discussion ensued about adding an Outreach Specialist position to the D10 board.
 - a) The role would be to: reach out to lapsed D10 members and see how D10 can make them a member again (dues relief options), touch base with current members, help promote joining D10, and they could also assist our Student Reps with engagement.

B. In-person board meetings

1. Board meetings will be In person and virtual meetings starting in September 2021.
2. Meeting will be held in Garden Grove.

V. BOARD REPORTS

- | | |
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| A. President | Melissa Torres |
| <ol style="list-style-type: none"> 1. Region 5 Mini Conference will be Thursday, January 20th at Norman P Murray Center in Mission Viejo. 2. State can provide us with dues relief. 3. Tasked to plan something to celebrate CPRS' 75th year and to use #CPRS75. 4. State is asking for any ideas to improve linkage to members. Send ideas. 5. Conference will be in-person in Sacramento. 6. Save the date: Leadership Summit - September 10, 2021 | |
| B. President Elect | Brittany Batiste |
| <ol style="list-style-type: none"> 1. Call for Committees close on June 11, 2021 | |
| C. Vice President | Mark Freeman |
| <ol style="list-style-type: none"> 1. No Report | |
| D. Director of Programs | Cody Huson |
| <ol style="list-style-type: none"> 1. No Report | |
| E. Director of Fundraising | Melanie McGrane |
| <ol style="list-style-type: none"> 1. 2021/22 Sponsor Update: 5 Platinum, 6 Gold, and 3 Silver Sponsors = \$10,850 in sponsorships | |
| F. Secretary | jaNell Adams |
| <ol style="list-style-type: none"> 1. June Digest will be released June 9, 2021 after Board's review 2. July Digest items due June 21 | |
| G. Director of Training & Dev | Joanna Contreras |
| <ol style="list-style-type: none"> 1. 26 members for 2021-2022 Committee 2. Looking for succession planning for Co-Chairs 2022/23 | |
| H. Treasurer | Justin Schmillen |
| <ol style="list-style-type: none"> 1. No Report | |
| I. Region 5 | Jenni Worsham |
| <ol style="list-style-type: none"> 1. No Report | |

VI. SECTION REPORTS

- | | |
|--|----------------|
| A. Administrator | Adrian Reynosa |
| <ol style="list-style-type: none"> 1. Will be attending the Region 5 Admin Section meeting is on June 14, 2021 | |
| B. Aging | Ben Dieterle |
| <ol style="list-style-type: none"> 1. Attended Aging Board Retreat 2. New OARS Aging D10 Committee to meet 2nd Wednesday of each month and in- person on a quarterly basis | |

3. Subscribe to Older Adult Recreation Services (OARS) Roster:
<http://tinyurl.com/25CXE87E>

- C. Aquatic Tierney Doran
1. D.I.P Drowning Prevention Training Part 1 and Part 2 on Tuesday May 25 and Thursday May 27, 2021
- D. Development & Operations Vince Brantley
1. No Report
- E. Educator Laurel Richmond
1. No Report
- F. Recreation Joseph Vasquez
1. Will be attending the Region 5 Rec Section meeting June 10, 2021
- G. Student (Fullerton) Vacant
- H. Student (Long Beach) Vacant
- I. Therapeutic Aumee Frey
1. Last meeting was on May 18, 2021. They set a date for the next Rec Therapy Institute at the next conference, and voted to keep it on that Friday 3/11/22 to help with cost.
2. Talking about expo booths, giveaways, combined with Rec Therapy Institute swag.
3. Vacancies for President Elect and Vice President, please refer anyone to Erick Kong (current President) that is interested in getting involved.
4. Approved the budget for this year.
5. Licensure Update; moving forward with a big meeting coming up.
6. Next meeting August 3, 2021.
- J. A-Team Jose Pina
1. A-Teams Watch List
2. Parks Make Life Better Resolution

VII. STANDING COMMITTEE REPORTS

- A. Marketing & Communications Jake Hopkins
1. Barks & Recreation
2. July's Parks Make Life Better
- B. Programs Cody Huson
1. No Report
- C. Mentoring Joanna Contreras
1. No Report
- D. Scholarship Joanna Contreras
1. No Report
- E. Rec. Leader Train. Consortium Joanna Contreras
1. No Report
- F. Nominations & Elections Mark Freeman
1. No Report
- G. Awards Melissa Torres
1. No Report

H. A&I Banquet

Brittany Batiste

1. No Report

VIII. ADJOURNMENT 9:54 AM

Next Board Meeting:

Thursday, July 1, 2021 | Zoom
<https://zoom.us/j/98012700252>

Meeting ID: 980 1270 0252

Passcode: CPRSZoom

You can download and import all monthly meetings to your calendar by clicking here:

<https://zoom.us/meeting/tJwtduuvrjsoH9byNPVhBRBB321eV-XI1v-S/ics?icsToken=98tyKuCgrjooHdSVshyFRow-Aoj4a-3ziGJBgvpfhTHVNShxUCHUZbATN4QyKPGb>