



**District 10 Board of Directors Meeting**  
**Thursday, June 3, 2021**  
**Time 9:00AM – 10:30AM**

*We are creative, accountable, passionate professionals sharing  
our strengths to make lives and communities better!*



**I. PROCEDURAL ITEMS**

- A. Call to Order **9:04 AM**  
B. Roll Call

Melissa Torres  
jaNell Adams

x	<b>Melissa Torres, President</b>
x	<b>Brittany Batiste, President-Elect</b>
x	<b>Mark Freeman, President-Vice</b>
x	<b>Justin Schmillen, Treasurer</b>
x	<b>jaNell Adams, Secretary</b>
x	<b>Cody Huson, Director-Programs</b>
x	<b>Melanie McGrane, Director-Fundraising</b>
x	<b>Joanna Contreras, Director-Training &amp; Development</b>
x	<b>Jake Hopkins, Marketing Specialist</b>
x	<b>Adrian Reynosa, Administrator Section</b>
x	<b>Ben Dieterle, Rep-Aging Section</b>
x	<b>Tierney Doran, Rep-Aquatic Section</b>
x	<b>Vince Brantley, Rep-Development &amp; Operations Section</b>
EA	<b>Laurel Richmond, Rep-Educator Section</b>
x	<b>Jose Peña, Rep-Legislative Section Rep</b>
	<b>Vacant, Rep-Student Section, CSUF</b>
	<b>Vacant, Rep-Student Section, CSULB</b>
x	<b>Joseph Vasquez, Rep-Recreation Section</b>
EA	<b>Aumee Frey, Rep-Therapeutic Section</b>
EA	<b>Jenni Worsham, Region 5 Representative</b>

**Members on the call**  
Tom Hellman, CPRS President

**II. CONSENT ACTION ITEMS**

- |  |                  |
|--|------------------|
| A. Today's Meeting Agenda  | Board            |
| B. Board Meeting Minutes – May 2021  | Melissa Torres   |
| C. D10 Financial Report – May 2021   | Justin Schmillen |
| 1. Motion to approve consent action items A-C, seconded, no discussion -<br>Approved |                  |

**III. ACTION ITEMS**

- |                                 |                  |
|---------------------------------|------------------|
| A. 2021-2022 District 10 Budget | Justin Schmillen |
| 1. Budget Changes:              |                  |

102	RL Training Consortium	<i>Decrease revenue (\$1,975) and expenditure (\$1,075); In person RLTC for Fall and Winter; Summer virtual</i>
204	Installation Banquet	<i>Match previous years budget for In person A&amp;I; no video expense (\$1k)</i>
208	Director of Fundraising	<i>Match 20/21 fundraising goal; New sponsors pay full price; 20/21 Platinum and Gold sponsors (13) have \$200 credit for 21/22. If they do not return as sponsors, may use that for R5 vendor hall.</i>
501	Mentoring Program	<i>In person Mentoring Wrap up lunch only; decrease expenditure by \$750</i>
901,902, 903, 904, 905 907, 909	Sections	<i>Removed revenue and expenditure projections; section reps asked to submit their own budgets and none were submitted.</i>
911	Region 5 Training	<i>In person R5 Mini Conference; matched budget from 18/19</i>
912	D10 Training	<i>No D10 training this year</i>

2. Motion to approve the 2021-2022 Budget, second, no discussion, approved

#### IV. DISCUSSION ITEMS

##### A. Surplus funds in bank accounts

1. Item was moved to end of meeting after Standing Committee Reports
2. A small task force will be formed to discuss how/when D10's surplus funds should be transferred to the savings account and CD account updates. Board members interested in joining, please email Mark at [markf@ggcity.org](mailto:markf@ggcity.org).
3. Options to enhance District 10 and Region 5: The following members will research the items and report back at the next meeting.
  - a) Promotional products with sponsor logos - Melanie
  - b) CPRS 75 Anniversary items (jacket, shirt, pins, etc) - Melanie
  - c) Region 5 social at the conference and additional socials - Cody
  - d) Additional funds for dues relief - Brittany
  - e) D10 storage unit - Brittany
  - f) Ways to boost Region 5 - Justin
  - g) Boast social media posts - jaNell
4. Discussion ensued about adding an Outreach Specialist position to the D10 board.
  - a) The role would be to: reach out to lapsed D10 members and see how D10 can make them a member again (dues relief options), touch base with current members, help promote joining D10, and they could also assist our Student Reps with engagement.

##### B. In-person board meetings

1. Board meetings will be In person and virtual meetings starting in September 2021.
2. Meeting will be held in Garden Grove.

## V. BOARD REPORTS

- |  |                  |
|--|------------------|
| A. President   | Melissa Torres   |
| <ol style="list-style-type: none"> <li>1. Region 5 Mini Conference will be Thursday, January 20th at Norman P Murray Center in Mission Viejo.</li> <li>2. State can provide us with dues relief.</li> <li>3. Tasked to plan something to celebrate CPRS' 75th year and to use #CPRS75.</li> <li>4. State is asking for any ideas to improve linkage to members. Send ideas.</li> <li>5. Conference will be in-person in Sacramento.</li> <li>6. Save the date: Leadership Summit - September 10, 2021</li> </ol> |                  |
| B. President Elect   | Brittany Batiste |
| <ol style="list-style-type: none"> <li>1. Call for Committees close on June 11, 2021</li> </ol>  |                  |
| C. Vice President  | Mark Freeman     |
| <ol style="list-style-type: none"> <li>1. No Report</li> </ol>   |                  |
| D. Director of Programs  | Cody Huson       |
| <ol style="list-style-type: none"> <li>1. No Report</li> </ol>   |                  |
| E. Director of Fundraising   | Melanie McGrane  |
| <ol style="list-style-type: none"> <li>1. 2021/22 Sponsor Update: 5 Platinum, 6 Gold, and 3 Silver Sponsors = \$10,850 in sponsorships</li> </ol>  |                  |
| F. Secretary   | jaNell Adams     |
| <ol style="list-style-type: none"> <li>1. June Digest will be released June 9, 2021 after Board's review</li> <li>2. July Digest items due June 21</li> </ol>  |                  |
| G. Director of Training & Dev  | Joanna Contreras |
| <ol style="list-style-type: none"> <li>1. 26 members for 2021-2022 Committee</li> <li>2. Looking for succession planning for Co-Chairs 2022/23</li> </ol>  |                  |
| H. Treasurer   | Justin Schmillen |
| <ol style="list-style-type: none"> <li>1. No Report</li> </ol>   |                  |
| I. Region 5  | Jenni Worsham    |
| <ol style="list-style-type: none"> <li>1. No Report</li> </ol>   |                  |

## VI. SECTION REPORTS

- |  |                |
|--|----------------|
| A. Administrator   | Adrian Reynosa |
| <ol style="list-style-type: none"> <li>1. Will be attending the Region 5 Admin Section meeting is on June 14, 2021</li> </ol>  |                |
| B. Aging   | Ben Dieterle   |
| <ol style="list-style-type: none"> <li>1. Attended Aging Board Retreat</li> <li>2. New OARS Aging D10 Committee to meet 2nd Wednesday of each month and in- person on a quarterly basis</li> </ol> |                |

3. Subscribe to Older Adult Recreation Services (OARS) Roster:  
<http://tinyurl.com/25CXE87E>

- |  |                 |
|--|-----------------|
| C. Aquatic   | Tierney Doran   |
| 1. D.I.P Drowning Prevention Training Part 1 and Part 2 on Tuesday May 25 and Thursday May 27, 2021  |                 |
| D. Development & Operations  | Vince Brantley  |
| 1. No Report   |                 |
| E. Educator  | Laurel Richmond |
| 1. No Report   |                 |
| F. Recreation  | Joseph Vasquez  |
| 1. Will be attending the Region 5 Rec Section meeting June 10, 2021  |                 |
| G. Student (Fullerton)   | Vacant          |
| H. Student (Long Beach)  | Vacant          |
| I. Therapeutic   | Aumee Frey      |
| 1. Last meeting was on May 18, 2021. They set a date for the next Rec Therapy Institute at the next conference, and voted to keep it on that Friday 3/11/22 to help with cost. |                 |
| 2. Talking about expo booths, giveaways, combined with Rec Therapy Institute swag.   |                 |
| 3. Vacancies for President Elect and Vice President, please refer anyone to Erick Kong (current President) that is interested in getting involved.                             |                 |
| 4. Approved the budget for this year.  |                 |
| 5. Licensure Update; moving forward with a big meeting coming up.  |                 |
| 6. Next meeting August 3, 2021.  |                 |
| J. A-Team  | Jose Pina       |
| 1. A-Teams Watch List  |                 |
| 2. Parks Make Life Better Resolution   |                 |

## VII. STANDING COMMITTEE REPORTS

- |                                  |                  |
|----------------------------------|------------------|
| A. Marketing & Communications    | Jake Hopkins     |
| 1. Barks & Recreation            |                  |
| 2. July's Parks Make Life Better |                  |
| B. Programs                      | Cody Huson       |
| 1. No Report                     |                  |
| C. Mentoring                     | Joanna Contreras |
| 1. No Report                     |                  |
| D. Scholarship                   | Joanna Contreras |
| 1. No Report                     |                  |
| E. Rec. Leader Train. Consortium | Joanna Contreras |
| 1. No Report                     |                  |
| F. Nominations & Elections       | Mark Freeman     |
| 1. No Report                     |                  |
| G. Awards                        | Melissa Torres   |
| 1. No Report                     |                  |

H. A&I Banquet

Brittany Batiste

1. No Report

**VIII. ADJOURNMENT 9:54 AM**

**Next Board Meeting:**

Thursday, July 1, 2021 | Zoom  
<https://zoom.us/j/98012700252>

**Meeting ID:** 980 1270 0252

**Passcode:** CPRSZoom

You can download and import all monthly meetings to your calendar by clicking here:

<https://zoom.us/meeting/tJwtduuvrjsoH9byNPVhBRBB321eV-Xl1v-S/ics?icsToken=98tyKuCgrjooHdSVshyFRow-Aoj4a-3ziGJBgvpfhTHVNShxUCHUZbATN4QyKPGB>