



**District 10 Board of Directors Meeting**  
**Thursday, June 4, 2020**  
**Time 9:00AM – 10:30AM**



WHY: We are creative, accountable, passionate professionals sharing our strengths to make lives and communities better!

**I. PROCEDURAL ITEMS**

- a) Call to Order
- b) 9:01am
- c) Roll Call

Heidi Mazas

Molly Patience

- X Heidi Mazas, President
- X Melissa Torres, President-Elect
- EA Brittany Batiste, President-Vice
- X Justin Schmillen, Treasurer
- X Molly Patience, Secretary
- X Cody Huson, Director-Programs
- X Melanie McGrane, Director-Fundraising
- X Joanna Contreras, Director-Training & Development
- EA Jake Hopkins, Marketing Specialist
- UA Marc Gutfeld, Administrator Section
- X Danielle Borenstein, Aging Section
- X Tierney Doran, Aquatic Section
- X Vince Brantley, Development & Operations Section
- EA Laurel Richmond, Educator Section
- X Jose Peña, Legislative Section Rep (aka A-Team)
- X Jorge Oroxco, Student Section CSUF
- Vacant, Student Section CSULB
- X Ashley Blair, Recreation Section
- EA Aumee, Therapeutic Section
- X Adrian Reynosa, Member at Large
- X Ben Dieterle, Member at Large
- X Mark Freeman, Member at Large
- X Jenni Worsham, Region 5 Representative (not voting member)

Members in attendance

N/A

**II. CONSENT ACTION ITEMS**

- a) Today's Meeting Agenda
- b) Board Meeting Minutes – March 2020
- c) D10 Financial Report –
  - i. March 2020
  - ii. April 2020
  - iii. May 2020

Board  
 Heidi Mazas  
 Justin Schmillen

- d) Motion to approve, with change of moving line 502 to 912 in revenue, seconded-  
 Approved.

### III. ACTION ITEMS

- a) 2020-2021 Budget Justin Schmillen
- b) Highlight changes:
- i. 101 removed \$1k expense
  - ii. 201 decrease revenue
  - iii. 203 minimized to \$3500 (anticipating less sponsorships)
  - iv. 204 break even line (8k in and out)
  - v. 205 still need to confirm Frost scholarship
  - vi. 207 increase expenditure to \$1.5k
  - vii. 208 \$7.5k projection
  - viii. 300 decrease to \$545
  - ix. 301 remove contingency
  - x. 500 removed. Not providing food this year at socials
  - xi. 800 increased by \$150
  - xii. 910 break-even by decreasing revenue to \$2.7k
    1. Motion to approve budget, seconded- approved
- c) Voting rights
- i. Executive board & section reps only

### IV. DISCUSSION ITEMS

- a) Events & Calendar Melissa Torres
- i. Kahoot trivia (Parks & Rec)
  - ii. Postponed Awards & Installation
- b) Zoom Call Heidi Mazas
- i. Thursday, June 11<sup>th</sup>
  - ii. In partnership with Brochure Exchange committee
  - iii. Heidi & Melissa to help facilitate and distribute survey results

### V. STATUS REPORTS

- a) Board Report
- i. President Heidi Mazas
  - ii. Announce winners in July/August if we can't secure an event to replace Awards & Installation
  - iii. New website
  - iv. President Elect Melissa Torres
    1. Goals (submit if you haven't).
  - v. Vice President Brittany Batiste
    1. No report
  - vi. Director of Programs Cody Huson
    1. Met with Co-chairs to discuss options for Zoom calls
    2. Calendar idea: September general membership on 9/17, followed immediately by social (virtual or in person TBD)
  - vii. Director of Fundraising Melanie McGrane
    1. 6 platinum, 3 gold, 2 silver, some still pending
    2. Reached out to 30 new potential sponsors
  - viii. Secretary Molly Patience
    1. Website- getting comfortable with new platform
  - ix. Director of Training & Dev Joanna Contreras
    1. Committee chair meeting pushed to immediately after July meeting

2. Extended interest form to 6/12
- x. Treasurer Justin Schmillen
  1. Will send email with reimbursement/deposit form for the upcoming year.
- xi. Region 5 Jenni Worsham
  1. Thanks for all you're doing in your cities/agencies
  2. New website rolled out, reach out to John at HQ for questions.
  3. Still working on linkage plan to members. Let us know if there's things you're needing, but not getting.
  4. CPRS sent reopening document to Governor (in conjunction with Washington & Oregon)
  5. Approved State budget with revenue reductions in anticipations of changes
  6. Any Zoom call requests to Melonie from HQ
  7. Diversity discussion next Wednesday, 6/10 at 1pm

## VI. SECTION REPORTS

- i. Administrator Marc Gutfeld
  1. No report
- ii. Aging Danielle Borenstein
  1. Connected with Amber
  2. Goals: resource for agencies to connect, share, & create in these interesting times. Continuing to provide engaging conversations.
- iii. Aquatic Tierney Doran
  1. Moved to wave all membership fees for this year. Came out with 50 page COVID guidelines document for reopening process.
  2. A group of 50 mayors in OC requested more guidance about pools
  3. Red Cross to host call, will share relevant details
- iv. Development & Operation Vince Brantley
  1. Next week is State conference call, pending updates
  2. Getting more requests for cleaning versus maintenance.
  3. Launched a cleaning best practices document.
    - a. Consider for a Zoom call?
- v. Educator Laurel Richmond
  1. No report during "summer"
- vi. Recreation Ashley Blair
  1. No updates
- vii. Student (Fullerton) Jorge Orozco
  1. No report, it's summer!
- viii. Student (Long Beach) Vacant
- ix. Therapeutic Aumee Frey
  1. Would like to partner for an event with Rec section
- x. Communications Molly Patience
  1. Made COVID-19 flyer, will hit social media
  2. More photos needed from #homerec campaign
  3. Would like to do a slideshow for the board on social media (high quality photo, and favorite rec activity) get to know the board
- xi. A-Team Jose Pina
  1. Once return to reports, plan to include info on monthly emails
  2. Interested in helping on committees

3. What are other cities doing
  - a. Consider posting what other cities are doing (ie. survey results) to social accounts

- |                                       |                |
|---------------------------------------|----------------|
| xii. Member at Large                  | Mark Freeman   |
| 1. Here to help in whatever is needed |                |
| xiii. Member at Large                 | Adrian Reynosa |
| 1. No report                          |                |
| xiv. Member at Large                  | Ben Dieterle   |
| 1. Ditto to Mark                      |                |

## VII. STANDING COMMITTEE REPORTS

- |   |                  |
|---|------------------|
| i. Social Media   | Jake Hopkins     |
| ii. Mentoring   | Joanna Contreras |
| iii. Scholarship  | Joanna Contreras |
| iv. Rec. Leader Train. Consortium   | Joanna Contreras |
| 1. No updates without meetings yet  |                  |
| v. Nominations & Elections  | Melissa Torres   |
| 1. Still a ways out, current board consider running for executive positions |                  |
| vi. Awards  | Heidi Mazas      |
| 1. No updates   |                  |
| vii. A&I Banquet  | Melissa Torres   |
| 1. No updates, brainstorming  |                  |
| 2. Ideas:   |                  |
| a. Something similar to SGN   |                  |

## VIII. ADJOURNMENT 9:52am

**Next Board Meeting: Thursday, July 2, 2020  
in Long Beach or Zoom**