



California Park & Recreation Society

District 2

Board Meeting Agenda



Board of Directors Meeting
Wednesday, April 22, 2020
11:00am – 12:00pm
Zoom Conference Call

- 1) Welcome and Call to Order
- 2) Review & Approve
 - a. Nothing at this time. Approval of the April 8th minutes & financials in May.
- 3) Old Business
 - a. Conflict of interest form due ASAP!
- 4) New Business – New Board Member Training (“Returner Refresher”)
 - a. CPRS State Board President Update – Tara Gee
 - b. CPRS Region 1 Rep Update – Adam Chow
 - c. Financial Docs Review
 - i. Debit card transaction form
 - ii. Check request form
 - iii. Activity proposal, report, revenue
 - d. By-Laws Review
 - e. Event Review
 - i. Lunch n’ Learns
 - ii. Meet the Board
 1. Normally 2 – one at the start of the year and one in October before Elections
 - iii. Equipment Expo – September
 - iv. General Membership Meeting – December
 - v. Awards & Installation Banquet - March
 - f. Sponsorship
 - g. Elections work begins fall 2020. Positions opening:
 - i. Vice President – Elected 2 years
 - ii. Treasurer – still one year left but Rjahja will be leaving us. – appoint for 1 year
 - iii. Secretary – Elected 2 years
 - iv. Director of Public Relations – Elected 2 years
 - v. D&O Section Rep – Appointed 2 years
 - vi. Admin Section Rep – Appointed 2 years
 - vii. Educators Section Rep – Appointed 2 years (or ongoing)
 - viii. RT Section Rep – Appointed 2 years (or ongoing)
 - ix. Student Section Rep – Appointed 1 year
 - h. Volunteer Outreach
 - i. Questions?
- 5) Committee Reports – **Save for the May Meeting!**
- 6) Section & Additional Group Reports – **Save for the May Meeting!**
- 7) “Open Space”
- 8) Adjournment

