



**District 10 Board of Directors Meeting**  
**Wednesday, April 12, 2023**  
**Time 9:00AM – 10:30AM**  
**Zoom**



*We are creative, accountable, passionate professionals sharing our strengths to make lives and communities better!*

**I. PROCEDURAL ITEMS**

- A. Call to Order 9:04am Mark Freeman
- B. Roll Call jaNell Adams
  - i. Excused Absences : Lee Anne Roth, Brittany Batiste, Sandy Rojas, Jennie Worsham, and Melanie McGrane

**II. CONSENT ACTION ITEMS**

- A. Today's Meeting Agenda Board
- B. March Meeting Minutes Mark Freeman
- C. March Budget Justin Schillan
  - i. Expenses 55%
  - ii. Revenue 80%
  - iii. Closeout Budget the first week in May

Motion to approve Consent Action Items by Justin Schillman and second by Joe Vasquez

No Discussion

Motion was approved

**III. ACTION ITEMS**

- A. Reorganization of board duties Mark Freeman  
Motion to approve Action Items by Christain Hernandez and second by Jake Hopkins  
Vote: All members present approved with no discussion
- B. Ratify new Section Reps/Members at Large Jake Hopkins
  - i. Monica Villasenor: Member at Large-Membership Outreach
    - a) Executive Board Vote: Passes
  - ii. Admin Section Rep: Amanda Bassett
    - a) Executive Board Vote: Passes

Motion to approve made by Jake Hopkins and second by Mark Freeman

Vote: All members present approved with no discussion

**IV. DISCUSSION ITEMS**

None

**V. BOARD & COMMITTEE REPORTS**

- A. President Brittany Batiste
- B. President-Elect Mark Freeman
  - i. Next year's board meeting day and time

- a) Will send out to Board what days & times for the first week of the month
  - ii. Transition/planning meetings
    - Schedule transition meetings with outgoing and new coming members- prior to the Awards & Installation Banquet on April 27th
    - a) Budget April 24th
    - b) Scholarship
    - c) Awards
    - d) Fundraising Already met
    - e) Member Outreach
    - f) Committee chairs
    - g) Section Reps
    - Schedule a meeting to go over goals and a rough outline for 2023/24 for the Board Retreat
  - iii. David Gray Awards Thursday, April 20th at the Grand Long Beach
    - a) Recognition of CSULB Scholarship Winners
  - iv. A&I Banquet
    - a) Registration update
      - (1) 72 RSVPs
    - b) Raffle baskets
      - (1) Requesting each Board Agency- bring a raffle basket
      - (2) Let Chewy from Mission Viejo know if you're bringing a basket
  - v. Board Retreat
    - a) Potential Dates
      - (1) May 4th, 8th or 11th
    - b) Expectations
      - (1) 2023/24 Dates & Goals
    - c) Who should attend
      - (1) All Executive Board; Region 5 Rep, Marketing & Communications, Section Reps, and Committee Chairs
- C. Vice President Jake Hopkins
  - i. Nominations & Elections
    - a) Email the two ratified members - welcome and invite them to Board Retreat
- D. Treasurer Justin Schillman
  - i. Present
- E. Director of Programs Christian Hernandez
  - i. Programs
    - a) The Triple Threat Trifecta Won a CPRS 100 Award
    - b) May 18th in Mission Viejo + Social with Keynote Marie Knight
    - c) Brochure Exchange May 3rd in Fountain Valley
    - d) Budget: Full cost Recovery -use Programs & Training budget
- F. Director of Fundraising Melanie McGrane

- i. None
- G. Secretary jaNell Adams
  - i. April Digest: A&I Basket, Summer RLTC, Spring Meeting, Conference Highlights, CPRS 100 Award, and Brochure Exchange
  - ii. Marketing & Communications Demi Perez
    - a) Great support at the Conference for social media- thank you!
    - b) We reached 1,000 Instagram followers!
    - c) April Campaigns
      - (1) Highlighting D10 Committees
- H. Director of Training & Dev Lee Ann Roth (emailed report)
  - i. Awards Committee 2023/24 Chairs
    - a) Reached out to the current chairs, will be finalized by the end of this week.
  - ii. Mentoring Committee
    - a) The mentor committee had a great wrap-up event on March 29th with an attendance of about 15-20 participants. Although Amanda and Kelly will be stepping away from their co-chair duties, they are confident in the incoming chairs' ability to continue expanding the program. They highly recommend partnering the kickoff event with Programs Committee again, and potentially even the wrap-up if planned accordingly.
    - b) Mentoring 2023/24 Chairs
      - (1) Vicky Blethen, City of Lake Forest (Current Committee Member) and Omar Ordiano, City of Newport Beach (Current Committee Member)
  - iii. Scholarship 2023/24 Chairs
    - a) Heidi Mazas and Amanda Basset (returning)
  - iv. Rec. Leader Training Consortium 2023/24 Chairs
    - a) Demi Perez, City of La Palma (Returning), and Eric Barraza, City of Huntington Beach (Current Committee Member)
  - v. Rec. Leader Train. Consortium Demi Perez
    - a) May 6th from 9:00 am and 1:00 pm
    - b) Confirm 3 sessions:
    - c) Jake will take headshots of attendees
    - d) Registration Closes April 28th
- I. Outreach Coordinator Andrea Zepeda
  - i. 2 Memberships
  - ii. 3 Conference Registrations
  - iii. 2 Pending Memberships
- J. Region 5 Jenni Worsham
  - i. None

## VI. SECTION REPORTS

- A. Administrator Joseph Vasquez

- i. Brunch was well attended; partnership with Scholarship Foundation well received
- B. Aging Karl Haili
  - i. Intensive at Conference was well attended! Held at the Senior Center on Coronado Island, trainings included how to make things more inclusive for Seniors, and creative ways to partner up with different agencies (for example postal services present friend scam)
- C. Aquatic Aumee Frey
  - i. Intensive at Conference: Went really well! Trainings included CPR; preparation for busy times; and teamwork; response time - demo of compression machine
  - ii. New Board was sworn in at the Intensive
  - iii. Preparing for CAMs training in the Fall
- D. Development & Operations Vince Brantley
  - i. Park Symposium Training: 60 attendance; trainings on turf, watering, and electronics
  - ii. New Board was installed during Conference
  - iii. The D&O and D10 combined social was a hit!
- E. Educator Laurel Richmond
  - i. Research Symposium: 10 presentations (D10 supported by 1)
- F. Recreation Vacant
- G. Student (Fullerton) Vacant
- H. Student (Long Beach) Sandy Rojas
  - i. None
- I. Therapeutic Vacant
- J. A-Team Jose Pina
  - i. The chair is the incoming VP of the CPRS Board
  - ii. Moving away from newsletters and toward social media

**VII. ADJOURNMENT 10::05am**

**Future Board Meeting:**

Thursday, April 27, 2023, at 2:30 pm in Garden Grove